

(UNDER JURISDICTION OF KOLKATA)

ANDREW YULE & COMPANY LIMITED

(A Government of India Enterprise)

ENGINEERING DIVISION

“YULE HOUSE”

8, DR. RAJENDRA PRASAD SARANI

KOLKATA-700 001

Phone: 2242-8210 / 2242-2414 / 2242-2118 / 2242-7722 / 2242-8550 / 2242-5139

Fax : 2242-2525 E-mail : yule_2182@yahoo.co.in

NOTICE INVITING TENDER

REF: ENGD/LOCAL TRANS/KW/09-10/ 01 Dated: 05/01/2010

LAST DATE OF BID SUBMISSION : 22 JANUARY, 2010

TENDER FEE: Rs. 500/-

EARNEST MONEY: Rs. 12,000/-

1. Sealed offers are invited from reputed and preferably bank approved transporters on Annual Rate Contract basis for
 - i) To and fro transportation of industrial fan & other machinery components / free issue materials / miscellaneous items from vendors' place/ transporters' godown located at Kolkata/Howrah/24 Parganas (N &S) to our Kalyani Works.
 - ii) Transportation of raw materials (steel plates, angles, channels etc.) from SAIL / other stockyards at Dankuni, Durgapur, Bokaro, Bhilai and Howrah to our Kalyani works.
 - iii) Receipt of material from different vendors to build up a full vehicle load at Kolkata before despatch to Kalyani works, as and when required.

The offer is invited for a period of 12 months with a provision to extend further on mutual agreement. The details of services required are given in Annexure-II.

TYPE OF TENDER - TWO PART BID

2. The Bids must be received on or before 3.00 P.M. (INDIAN STANDARD TIME) of 22/01/2010.
3. The Techno-commercial Bids shall be opened at 4-30 P.M. (IST) on the same day in the presence of the representatives of the bidders who choose to remain present. In case scheduled date of opening of tenders happens to be a holiday, the tenders shall be opened at 4-30 P.M. (IST) on the next full working day.

4. METHODOLOGY FOR THE SUBMISSION OF TENDERS:

4.1 There will be no physical sale of Tender Document. Tender Document to be Downloaded from our Website www.andrewyule.com

4.2 Offers must be submitted in two sealed COVERS as per details shown at Para 4.3 below. Failure to follow the instructions will render the tender unacceptable. The bids should be submitted to the office of Senior Manager (Commercial), **Andrew Yule & Co. Ltd., 'Yule House', 8 Dr. Rajendra Prasad Sarani, Kolkata - 700 001**. Incomplete offers and / or offers received after the due date and time of submission of tenders is liable for rejection and shall not be opened without assigning any reasons.

Offer received through FAX, TELEGRAM or E-mail will not be considered.

4.3 The bidders must submit their offer in two separate sealed COVERS and these two covers should be put in an outer cover super scribing there on Tender No and Date, and Date of opening of the tender.

- PART-I will contain requisite Earnest Money & Tender Fee deposit along with Information to be submitted, Scope of Service and Terms and Conditions (Annexure I, II & III) duly signed by the tenderer super scribed by "**Techno-commercial Bid**".
- PART-II will contain rate quotation i.e. Schedule of the Tender super scribed by "**Price Bid**" (format as per Annexure-IV). Price bid will be opened only for technically suitable parties.

Bidders are required to submit Tender Fee of Rs. 500.00 in the form of A/C Payee Demand Draft / Bankers Cheque in the name of ANDREW YULE & CO LTD drawn on any Nationalized Bank of India. In case such tenderers claim exemption for payment of tender fee, the envelope should contain self-certified copy of documents, proving entitlement for exemption from payment of tender fee. Tender Documents not accompanied with the tender fee / exemption document as specified above will be rejected. The Tender Fee is non-refundable.

4.4 In case of all tenders, **Earnest Money Deposit (EMD)** is mandatory. Earnest Money shall be deposited in the form of D.D. drawn in favor of ANDREW YULE & CO LTD drawn on any Nationalized Bank of India. EMD of unsuccessful tenderers will be refunded after the finalization of the tender. No interest will be paid for the amount deposited as EMD.

4.5 All envelopes containing the tenders shall be properly stamped and sealed. Envelopes stapled shall not be accepted. Offers, erased and over-written will be summarily rejected unless corrections are made by crossing out the part in error and the rewritten / corrected part is authenticated with the bidder's signature.

4.6 The Terms and Conditions, as enclosed in Annexure – III and Scope of Service enclosed as Annexure II would be applicable in the event of any offer being accepted.

- 4.7 All the papers in the tender and terms and conditions must be signed with the seal of the bidders. Offers received without signature and seal on all pages shall be liable for rejection.
- 4.8 The tenderers are advised to visit the works in their own interest before submission of Tender. The works can be visited during office hours on any working day with prior appointment.
5. In the event of non execution of work after issue of P.O., tenderer's EMD would stand forfeited and any other action which deemed fit may be taken against the tenderer.
6. **AYCL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY TENDER EITHER IN WHOLE OR IN PART WITHOUT ASSIGNING ANY REASONS WHATSOEVER.**
7. Sealed offer should reach us positively on or before Due Date at following address:

M/s. Andrew Yule & Co. Ltd.
Engineering Division
'YULE HOUSE'
8, Dr. Rajendra Prasad Sarani
Kolkata - 700 001
Under attention of Mr. Shankar Ghosh. Sr.Manager (Commercial)

Tenders received after Due Date and time will be treated as cancelled.

Information to be furnished by the tenderer

- 1) Name of the firm
- 2) Address, telephone / fax / E-mail number of Reg. Office with name of contact person
- 3) Address, telephone / fax / E-mail number of Godown, if any, with name of contact person
- 4) Status of the company (Limited / Pvt. Ltd / Proprietary /partnership/ Reg./Non-Reg. and date of inception)
- 5) Income Tax permanent account number & assessed up to (latest clearance certificate To be attached)
- 6) Sales Tax Reg. No. – Central / State / VAT (Please enclose photocopy of Reg.)
- 7) Trade License No. (Please enclose photocopy of License)
- 8) a) Name of banker and branch and address
b) If bank approved, give number & date and expiry date, if any
- 9) Turnover in last three financial years
- 10) Strength of fleet – own & hired vehicles
- 11) Maximum number of Truck will be able to engage in a particular day
- 12) Name of present customer (photocopy of few contracts may be enclosed)
- 13) Man power in roll

I / we, hereby certify that the particulars furnished by me / us above are true to the best of my / our knowledge and belief and misrepresentation of facts will render me / us liable to my / our action as may be deemed fit by Andrew Yule & Company Ltd (Engineering Div.) have the sole discretion to reject or accept my / our candidature.

Signature of tenderer with
Seal and date

Place:

Scope of Services

- Service includes transportation of industrial fan components like fabricated casing, suction eye, side duct, base, damper, silencer, etc., various cast components, various forged shafts, steel plates, etc., tea machinery components, air pollution control equipment. The destination and vehicle details are as per Annexure-IV.
- Estimated value of annual work is Rs 12 Lakh (approx.). However it is not a commitment for ordering.
- Transporter will have to comply with Motor Vehicles Act 1988 and up to-date amendment thereof to prevent overloading of vehicles. Vehicle penalty not to be borne by AYCL.
- Transporter should always remain available round the clock over telephone / fax / e-mail for communication. Transporters are required to place vehicles within 24 hours of intimation received from AYCL over telephone / fax / e-mail. Any failure on the part of transporter to place vehicles in proper time to the proper place or any refusal / denial to accept AYCL's request over telephone / fax / e-mail will be treated as breach of contract and transporters would make him liable to give suitable explanation to AYCL.
- Transporter should make adequate precautions so that consignment is not damaged during loading and unloading. Necessary equipment, i.e. chain pulley, etc. and manpower required for loading / unloading have to be arranged by transporter at the destination, if required, should preferably be certified by end user / receiver.
- Transporter should take adequate precautions so that consignment is not damaged during transit, however transit insurance will be arranged by AYCL.
- Transporter would be required to collect materials from more than one point in Kolkata / Howrah and deliver to our Kalyani Works and vice-versa.
- Transporter would submit the following for claims made against accident, theft, etc.
 - a) Copy of original statement of the truck driver duly acknowledged by the respective police station regarding the circumstances resulting the accident or theft.
 - b) The full address of the police station where the complaint was lodged with a copy of complaint and the Police Station General Diary number and date.
 - c) Copy of the Final Police Investigation Report of the concerned police station.

- d) Photographs, if any, taken at the place of accident or theft.
 - e) Copy of the Consignment Note.
 - f) Acknowledgement with receipt of the claim made by the Company.
 - g) Damage Certificate/Non-delivery Certificate of the consignment.
 - h) Any other information / documents, as may be required
- The transporter would have to arrange receipt of material at Kolkata delivered by different vendors. The materials collected from or delivered by various suppliers are to be put together to build sufficient load for transportation to Kalyani works.
 - The transporter would have to provide necessary infrastructure including manpower and communication facilities to keep records of incoming and outgoing materials as well as safe keeping of the items.

Signature of tenderer with
Seal and date

Place:

TERMS & CONDITIONS

- 1) Destination and vehicle category wise charges as provided in Annexure-IV are to be provided separately in the price bid (part-II). Price bids of technically eligible bidders only would be considered.
- 2) Contract shall remain valid for a period of one year from the date of contract. AYCL may subsequently extend the contract for another year at their discretion.
- 3) Payment shall be made preferably on 30 days credit basis from the date of receipt of transporter's bill along with all supporting documents.
- 4) Detention charges will be applicable from the next day of the date of placement of vehicle as per standard practice for inland transportation.
- 5) Transporter have to deposit Rs 12000 by DD / Pay Order from a nationalized bank, issued in favour of Andrew Yule & Company Ltd, payable at Kolkata towards Earnest Money along with your offer. E.M.D. shall be refunded to unsuccessful bidders, after finalization of the annual rate contract without payment of any interest. For successful bidder, E.M.D. will be converted and kept as security deposit.
- 6) In the event of failure on the part of the transporter to render satisfactory services, AYCL reserves the right to terminate the contract at any point of time at its sole discretion.
- 7) Tenders duly completed along with EMD of Rs 12000/- should be submitted at the above address in sealed cover marked with tender no. etc.
- 8) Rates to be quoted separately for different sizes of truck, 14 feet, 16 feet, etc. as applicable in the enclosed tender form.
- 9) All quoted rates should be FIRM throughout the contract period. Offer should be valid for a period of 90 days from the date of opening of tender.
- 10) Rates quoted for different destinations will be exclusive of service tax. AYCL will deposit service tax separately as per rule.
- 11) Transporter shall submit clear receipted challan certifying that goods received in good condition.
- 12) In the event of Force Majeure conditions e.g. "Any statutes, rules, regulations or situations arising out of war, immobilization, strike, lockouts, labour unrest, riots, civil commotion, trade dispute, fire accidents, plant breakdown/ shutdowns, natural calamities and acts of God or any other cause beyond the control of parties", the transporter would be relieved of its obligation to AYCL of rendering services under this contract.
- 13) Andrew Yule & Company Ltd reserves the right to appoint more than one transporter for transportation of consignment against this tender.
- 14) Andrew Yule & Company Ltd reserves the right to reject any or all the bids received without assigning any reason whatsoever.

15) Arbitration Clause – All disputes relating to this order or relating to the price of the goods supplied or services provided there under or otherwise arising there from between the seller and buyer shall be subject to and referred to the court or competent jurisdiction situated within the limits of the city of Kolkata.

Signature of tenderer with
Seal and date

Place:

ANNEXURE - IV

Destination Details

Vendors are requested to put the rate for despatch TO/FRO KALYANI

A	B	C	D	E	F	G	H
Sr	Location	Rate for	Rate for	Rate for	Rate for	Rate for	Rate for
No		Std Truck	Std Truck	Non-Std Truck	Std Trailer	Std LCV	Std LCV
		Closed Dala	Open Dala	Open Dala		Tata-407	Tata-ACE
		14 feet	16 feet	20 feet	40 feet	8 feet	7 feet
		9 Ton cap	9 Ton cap	9 Ton cap	22 Ton cap	2.5 Ton cap	1.0 Ton cap
	West Bengal						
01	Dankuni						
02	Kolkata (incl. 24 P - N & S)						
03	Howrah						
04	Durgapur						
05	Kolhaghat						
	Jharkhand						
01	Bokaro						
	Chattisgarh						
01	Bhilai						

You have to mention following charges :

01. Detention charge , (If reqd) :

02. Loading Charges(at loading point) ,if reqd :

03 Unloading Charge , at destination point , if reqd :

05. Additional Point Delivery/Point within Kol & Hwh (For C to F) :

Date & Stamp :

Signature of Tenderer