

Tender Notice No: AYCL/TED/SERVICES/2009-10

Date...../...../2009

Dear Sirs,

Sub: Tender towards Domestic Courier 2009 - 10

We invite competitive "Quotations" towards Domestic Courier for Season 2009 -10.

We enclose herewith a set of tender documents consisting of the following which may please be returned duly completed in all respects/signed and sealed as a token of acceptance.

1. Annexure – I - General Information - Part-1 of Tender
2. Annexure – II - Price Sheet - Part-2 of Tender

You are required to submit your quotation in two sealed covers separately for Part-I & Part-II super scribing "Quotation against Tender Enquiry No. TED/Dom.Courier/2009-10 Part-I or Part-II". Both these sealed covers are to be put inside another sealed envelope super scribing "Tender Enquiry No. TED/Dom.Courier/2009-10 Part-I and Part-II".

The estimated value of the business shall be: Rs 1,50,000/- (approximate). Earnest Money deposit of 1% of the value of the estimated business has to be enclosed with the tender offer documents. The tenderers are requested to ensure Earnest Money Deposit along with the tender which will be transferred to Security Deposit on signing the contract of the same value of EMD. No tenders will be accepted without Earnest Money Deposit.

Your quotation must reach the office of the undersigned on or before 14.04.2009 till 2 PM.

Quotation for Part-I will be opened on 14.04.2009 at 3 p.m. in our office and you may be present in the tender opening in the scheduled date and time

Yours faithfully
ANDREW YULE & CO. LTD.

General Manager (Mkt)
Tea Division

ANNEXURE – I
Tender Form for Domestic Courier Service Season: 2009-10

PART - 1

General information to be furnished by the tenderer:-

1. Name of the Firm :
2. Address & Telephone No.of the Regd. Office :
3. Nature of the Firm (Pvt. Ltd. / Limited / Sole Proprietary / Partnership / Registered / Non-Registered) and date of Inception :
4. Income Tax P/A No. and Assessed upto (Latest Clearance Certificate to be attached) :
5. Sales Tax Regd. No.
 - a) Central :
 - b) State / VAT :
(Please attach photo copies of Registration No.)
6. Trade Licence No. :
(Please attach photo copies of Licence)
7. Name of Banker, Branch & Address :
8. List present clientele handled:
9. Volume of business transacted in last three : 2007-08 2006-07 2005-06
Years (year-wise indication should be given)

I/We hereby certify that the particulars furnished by me/us above are true to the best of my/our knowledge and belief and misrepresentations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) have the sole discretion to reject or accept my/our candidature.

Place:

Signature with seal & Date:

ANNEXURE – II
Part – 2 (Price Bid)

Tender Form for Domestic Courier Service Season: 2009-10

- 1) Collection of Documents/Parcels etc, including delivery at the Consignee's address
(Andrew Yule & Co Ltd, 8, Dr Rajendra Prasad Sarani, Kolkata 700 001)

Weight of document	Dooars / Darjeeling Estate	Assam Estates	Other Major Cities
First 250g	Rs/document	Rs/document	Rs/document
Above 250g upto 500g	Rs/document	Rs/document	Rs/document
Above 500g upto 2 kgs.	Rs/document	Rs/document	Rs/document
Additional 1 kg or part thereof.	Rs/document	Rs/document	Rs/document

- 2) Collection of Bulk Consignee including delivery at the Consignee's address (Andrew Yule & Co Ltd, 8, Dr Rajendra Prasad Sarani, Kolkata 700 001)

	Dooars Estate (Rs)	Assam Estates (Rs)	Other Major Cities (Rs)
First 20 kgs			
Between 21 kgs and 50kgs			
Between 51kgs and 100kgs.			
Additional 5 kg or part thereof.			

Garden Name & Locality

West Bengal

Mim Tea Estate	Sukhiapokhri, Darjeeling
Banarhat. Tea Estate	Banarhat, Jalpaiguri, Pin 735 202
Karbala Tea Estate	-do-
New Dooars Tea Estate	-do-
Choonabhutti Tea Estate	-do-

Assam

Khowang Tea Estate	Khowang, 786 675
Desam Tea Estate	Naharkatia, 786 610
Rajgarh Tea Estate	Rajgarh, 786 611
Tinkong Tea Estate	Tinkong, 786 612
Basmatia Tea Estate	Lahoal, 786 010
Hoolungooree Tea Estate	Mariani, 785 634
Murphulani Tea Estate	Golaghat, 785 621

(Signature of Authorized signatory and stamp)