

Tender Notice No: AYCL/TED/Packet Tea/2009-10

Dear Sir,

Sub : Tender for Secondary Bags (Poly Liners for 2 kgs Packet tea pouches)- Tender No: AYCL/TED/PT/Sec. Bags/2009-10

We invite a competitive quotation in respect of our requirement of Poly Liners (2 Kg secondary bags for packet tea pouches).

We enclose herewith a set of tender document, as follows, which may please be returned duly completed in all respect and signed as token of acceptance.

- Annexure – I - General information
- Annexure II - General Terms and Conditions
- Annexure – III - Specification of Material
- Annexure – IV - Price Sheet

Quotation to be submitted in two parts separately as under:

Part – I: Annexure – I; Annexure – II; Annexure – III

Part – II: Annexure –IV (Price only)

Part – I should be under a separate sealed cover super scribed with the word “Quotation for Secondary bags (Poly liners for 2 kgs packed teas)”.

Part – II again should be under a separate sealed cover super scribed with the word “Quotation for Secondary Bags (Poly Liners for 2 kgs packed teas)”.

Both these separate envelopes should be put in one envelope super scribed as “Quotation for Secondary Bags (Poly liners for 2 kg packed teas)”.

Your offer must reach our office on or before 14.4.2009 at 2 PM.

1st part of tender will be open on 14.4.2009 in presence of intending tenderers at 3.00 PM

Yours faithfully,

Andrew Yule & Co. Ltd.

General Manager (Packet Tea)
Tea Division

Encl : as above

TENDER FORM
(Tender No.: AYCL/TED/PT/Sec. Bags/09-10
General Information

Annexure – 1

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.
& Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Banker's name

(a) Name of the Bank :

(b) Name of the Branch :

(c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.

(a) Central :

(b) State / VAT :

(Please attach photo copies of Registration Certificate)

7. Whether Registered :

as an SSI Unit, if yes,

Registration No.

8. Please indicate details of
your experience particularly :
in respect of supplies of Secondday Bags to Tea Industry
along with supporting documents
(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies evidencing supply of minimum 20000 pcs. Poly Liners to any single customer in a particular year (last two years)

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date ;

TENDER FORM

(Tender No.: AYCL/TED/PT/Sec.Bags/09-10)

GENERAL TERMS & CONDITION

1. The materials are to be delivered to warehouse in Kolkata on “Door Delivery” basis.
2. VAT/Sales tax will be paid extra at concessional rate.
3. The rate should remain firm during pendency of the contract.
4. 100% payment will be made within 60 days from the date of receipt of material.
- 5. Sample should be provided for approval before effecting manufacture and despatch.**
6. Delivery – The delivery schedule will be as per Company’s instructions.
7. The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.

Earnest Money - Rs.2000/- to be enclosed along with Part I of the tender

(D/D or Account Payee Cheque favouring Andrew Yule & Co. Ltd.)

8. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
9. Andrew Yule & Co. Ltd., Tea Division, reserve the right to fragment the job/order without assigning any reason thereof. However in that event, preference will be given to the lowest bidder towards allocation.
10. On the basis of the specification and the terms indicated, the tenderers should confirm rates in our prescribed format attached herewith (Annexure – Iv).

We confirm that we have gone through the above carefully and accept the same.

Signature :

Seal :

Date :

TENDER FORM
(Tender No: AYCL/TED/PT/Sec. Bags/09-10)
Specification of material

Liner

Plain polythene liner specification broadly outlined below –

• Material

The polythene should be HMHDPE minimum 150 gauge or 37.5 micron, corresponds to its mass of 34.5 g/sqm \pm 10%, made from odour free, food grade virgin material.

• Flat dimension for packing maximum 2 kgs of Packet Tea pouches.

Flat length - 46 cm \pm 2 cm.

Flat width - 23 cm \pm 2 cm.

Gussets: 18 cms +/- 2 cms **on EACH SIDE**

The above dimensions are inclusive of gusset which will be as per sample.

• Sealing

Excepting mouth portion, all sides must be evenly heat sealed.

• Sample

Samples may be verified at our office during working hours.

• Estimated requirement for the Season – 2,00,000pcs.

PART – II OF TENDER

Price Sheet for Secondary Bags (Poly liners for 2kgs packed teas)

(Tender No.: AYCL/TED/PT/Sec. Bags/09-10)

Description	Unit Basic Price Poly Liners (Secondary bags for 2 kgs poly pouches) FOR Kolkata warehouse
Secondary Bags (Poly Liners for 2 kgs Packed teas) Size: L: 46 cms +/- 2 cms; B: 23 cms +/- 2 cms; Gusset: 18 cms +/- 2 cms.	

1. VAT/Sales Tax:
2. We confirm our capacity for Season as :
3. Place of dispatch will be from:

Signature :

Seal :

Date :