

Tender No: TEA/Bought Leaf/2010-11, dated : 26.4.2010

Dear Sir,

Sub : Tender for Bought Leaf – Season 2010-11

We invite competitive “offers” in respect of purchase of Bought Leaf Teas to be manufactured during Season 2010-11, which is estimated to be around 18 lacs. The break-up of availability is as follows:

- **Assam Bought Leaf Marks (Auction Registered): Dillibari, Bhamun, Katisona, Yule Green, Yule Orange, Bogijan, Hingrijan – 10 lac kgs (+/- 10%) approximately.**
- **Dooars Bought Leaf Marks (Auction Registered): Yule Red, Kala Sona, Yule Black and Yule Diamond – 8 lac kgs (+/- 10%) approximately.**

We enclose herewith a set of tender document, as follows, which may please be returned duly completed in all respect and signed as a token of acceptance.

- **Annexure – I - General information**
- **Annexure – II - Specification of Material**
- **Annexure – III - General Terms and Conditions**
- **Annexure – IV - Price Sheet**

Offers to be submitted in two parts separately as under:

Part – I : Annexure – I; Annexure – II; Annexure – III

Part – II Annexure – IV (Price only)

Part – I should be under a separate sealed cover super scribed with the word “**Offer for Bought Leaf**”, **Part – I**

Part – II again should be under a separate sealed cover super scribed with the word “**Offer for Bought Leaf**”, **Part – II**

Both these separate envelopes should be put in one master envelope super scribed as “**Offer for Bought Leaf – Season 2010-11**”.

Your offer must reach our office on or before 15 days from the date of the advertisement in the Newspaper.

Part-I of tender will be opened after 7 days from the last date of receipt of tender. Thereafter before opening of Part-II applicants will be intimated to participate in the opening of the “Offer” bids.

Yours faithfully,
Andrew Yule & Co. Ltd.

General Manager (Marketing)
Tea Division

Encl : as above

Annexure – 1**TENDER FORM****(Tender No: TEA/Bought Leaf/2010-11, dated : 26.4.2010)****General Information**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for, per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :
2. Address, Telephone No.
& Fax No. :
3. Status/Formation of the Organization :
4. TMCO No:
4. Trade Licence No.
(Please attach a photo
copy of the licence) :
5. Banker's name
(a) Name of the Bank :
(b) Name of the Branch :
(c) Address of the Branch :
Note : A copy of Banker's Certificate to be attached.
6. Sales tax Registration No.
(a) Central :
(b) State / VAT :
(Please attach photo copies of Registration Certificate)
7. Whether Registered :
as an SSI Unit, if yes,
Registration No.
8. Please indicate details of
your buying teas particularly :
in respect of Bought Leaf
along with supporting documents
(only last Three years quantities and values to be submitted)

Note : TENDER/Offer will not be accepted without evidence of purchase (last three years)

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

TENDER FORM**(Tender Number: TEA/Bought Leaf/2010-11, dated : 26.4.2010)****Specification of Material****Month – wise quantity (In Thousand kgs)availability (approx)****(Thousand Kgs)**

Marks	Apr	May	June	July	Aug	Sept	Oct	Nov	Mar'11	ToT
Dooars:										
Yule Red	59	59	59	37	15	10	10	10	20	279
Yule Black	29	40	25	23	18	15	10	10	25	195
Yule Diamond	20	20	20	18	10	15	10	10	20	143
Kala Sona	49	49	29	24	49	24	10	10	20	264
										881
Assam										
Hingrijan	25	40	40	22	15	15	-	10	5	172
Bhamun	15	15	18	11	10	10	-	10	10	99
Katisona	25	40	40	23	15	15	-	10	5	173
Yule Green	15	15	18	10	10	10	-	10	10	98
Yule Orange	20	30	30	18	15	10	-	10	15	148
Dillibari	20	30	30	18	12	10	-	10	15	145
Bogijan	15	15	18	11	10	10	-	10	10	99
										934
Grand Total										1815

Approx. Dooars Grade Mix: Brokens – 70%; Fannings – 18%; Dust – 12%**Approx. Assam Grade Mix:** Brokens – 42%; Fannings – 15%; Dust – 38%; Secondaries – 5%

Annexure – III**TENDER FORM****(Tender Number: TEA/Bought Leaf/2010-11, dated : 26.4.2010)****GENERAL TERMS & CONDITION**

1. The teas will be available on the basis of ex-garden (Assam/ West Bengal)
2. Contract will be on the basis of FAQ. Once the monthly quantity is ascertained, purchase samples will be dispatched by courier from the respective estates and teas will be lifted by the buyers nominated transporters.
3. Sale will be **Either** on consignment sale basis in case of inter-state against Form 'F' issued in the name of the respective estate under which the bought leaf mark is being manufactured **OR** on 2% CST against Form 'C' issued in the name of the respective estate under which the bought leaf mark is being manufactured.
3. The rate should remain firm during pendency of the contract.
4. Four post dated cheques to be submitted beginning of each month (of the value of teas for the month) which will be encashed at the end of every week. These cheques should be 'at-par' cheques, favouring: **Andrew Yule & Co. Ltd.**
5. Decision for acceptance of offer is vested with the Management so as to reject, split / fragment.
9. Andrew Yule & Co. Ltd., Tea Division, reserve the right to fragment the offer without assigning any reason thereof. However in that event, preference will be given to the **highest bidder** towards allocation.
10. On the basis of the specification and the terms indicated, the tenderers should confirm rates in our prescribed format attached herewith (**Annexure – IV**).

Signature :

Seal :

Date :

Annexure – IVPART – II OF TENDER(Tender Number: TEA/Bought Leaf/2010-11, dated : 26.4.2010)Offer Sheet for Bought Leaf**Formula of Offer:**

(A) Prevailing Average Green Leaf Price of the Week (Variable) **X** **(B)** 4.65 (4.65kgs of Green Leaf makes 1kg of Made Tea) (Constant) + **(C)** Manufacturing Cost – Rs. 17/- per kg(Constant)+ **(D)** Margin = **Basic Price to Buyer.**

(Example: Say Green Leaf Price for the 1st week of April is Rs 15/- per kg. Then the formula is $Rs 15 \times 4.65 = Rs 69.80$ (since thumb rule is 4.65kgs of Green Leaf gives 1 kg of Made Tea). **Add:** Manufacturing Cost of Estate = Rs 17/- per kg, **Add:** Say Margin for Andrew Yule is Rs “**X**” per kg = **Rs 86.80** ($69.80 + 17.00$) + “**X**” (Margin to be quoted)

Kindly note: **(A)** i.e. Price of Green leaf will be intimated to the buyer on weekly basis as per prevailing market price of the region for Green Leaf and. **(B)** is constant throughout the year. **(C)** Manufacturing Cost is constant throughout the year **(D)** is where the intending buyer will have to make the offer and has to put a figure. Selection of buyer will be done on **H1** (Highest Bidder) basis for figure given in **(D)**.

1. Assam Estates:

Offer for Assam Estates Quantity :Mark-wise/Month-wise (Kgs)	‘D’(Margin) Rs/kg

2. Dooars Estates

Offer for Dooars Estates Quantity :Mark-wise/Month-wise (Kgs)	‘D’(Margin) Rs/kg

Signature :

Seal :

Date :