

TENDER FORM

(Tender No: AYCL/Tea Div/Tin Caddy/2011-12)

General Information

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No. & Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Banker's name

(a) Name of the Bank :

(b) Name of the Branch :

(c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.

(a) Central :

(b) State / VAT :

(Please attach photo copies of Registration Certificate)

7. Whether Registered :

as an SSI Unit, if yes,

Registration No.

8. Please indicate details of
your experience particularly :
in respect of supplies of Tin Caddies
along with supporting documents
(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies evidencing supply of minimum 4000 pcs. Tin Caddies to any single customer in a particular year (last two years) I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

TENDER FORM
(Enquiry No: AYCL/Tea Div/Tin Caddy/2011-2012)
Specification of Material

A. Tin Caddy 200gms:

As per sample (may be inspected)

Estimated requirement – 3000 pcs.

B. Tin Caddy 125gms:

As per sample (may be inspected)

Estimated requirement 3000 pcs.

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GENERAL TERMS & CONDITION

1. The materials are to be delivered to warehouse in H.O. Kolkata on “Door Delivery” basis.
2. VAT/Sales tax will be paid extra at concessional rate.
3. The rate should remain firm during pendency of the contract.
4. 100% payment will be made within 60 days from the date of receipt of material.

5. Sample should be provided for approval before production.

6. Delivery – The delivery schedule are as under:-

(a) 100% of our requirement within 10 days to 14 days from date of order.

7. **The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s.**

Earnest Money - Rs.1,600/-

D/D or Account Payee Cheque favouring Andrew Yule & Co. Ltd., payable at Kolkata.

8. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
9. Andrew Yule & Co. Ltd., Tea Division, reserve the right to fragment the job/order without assigning any reason thereof. However in that event, preference will be given to the lowest bidder towards allocation.
10. On the basis of the specification and the terms indicated, the tenderers should confirm rates in our prescribed format attached herewith (Annexure – iv).

Signature :

Seal :

Date :

PART – II OF TENDER

(Tender No.: AYCL/Tea Div/Tin Caddy/2011-12)

Price Sheet for Tin Caddy

Description	Unit Basic Price of Tin Caddy for at Kolkata
A. Tin Caddy Darjeeling – 200gms	
B. Tin Caddy Darjeeling – 125gms	
C. Tin Caddy Assam - 200gms	
D. Tin Caddy Assam - 125gms	

1. VAT/Sales Tax:
2. We confirm our capacity for Season as :
3. Place of dispatch will be from:

Signature :

Seal :

Date :