

Matter for Website:

ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
8, Dr. Rajendra Prasad Sarani, Kolkata-700 001
CIN - L63090WB1919GOI003229
[Recruitment Advertisement No. 2019/03]

THE COMPANY:

The Company is primarily a conglomerate, multi-locational premier business entity with diverse stake in the field of manufacturing of Electrical & Engineering articles / goods / equipment's and Tea Plantations. It is a Government of India Enterprise under the Ministry of Heavy Industries & Public Enterprises with its head quarter at Kolkata and factories in West Bengal and Chennai. Tea Gardens of the Company are in the states of West Bengal and Assam.

The Company is looking for young, bright and highly motivated individuals on Contractual basis for Tea Division of the Company, the details of which are given below;

Name of the position	→	Supervisor (Commercial) purely on 11 months' contract.
Nature of Job	→	Contractual
Number of Vacancy	→	06 (Six),
Qualification Required	→	Graduate (Science/Commerce) or BBA or Diploma in Engineering/Marketing, with minimum 60% marks (or equivalent) in aggregate from a recognized University/Institution. The incumbent must be proficient in computers. Experience in Retail Consumer Sales will be preferred.
Age Limit	→	28 Years.
Remuneration	→	Rs. 25,000/- per month – Consolidated (inclusive of all).
Place of Posting	→	Kolkata

JOB DESCRIPTION:

The incumbent will be responsible for the following functions: -

1. Create, establish the market in the respective region for sale of different tea products of the Company.
2. Implement effective direct sales strategy for achievement of sales objective.
3. Identifying and developing cost effective vendors/suppliers/buyers for sale of tea.
4. Achievement of monthly, quarterly and annual sales target.
5. Adding new customers and maintaining the existing ones.
6. Market analysis and prospecting.
7. Product demonstration at customer place.
8. Liaison with various authorities (Government/PSU/Private) in order to ensure smooth operation of retail marketing.
9. Vendor/distributor/supplier Management, negotiation on commercial matters.
10. Preparation of MIS and various other business, financial reports to apprise senior management of the routine business operations.
11. Any other responsibility assigned by the Management from time to time.

The above list is indicative and not exhaustive.

How to Apply:

- a. Candidates satisfying the conditions of eligibility criteria shall apply on-line through our website www.andrewyule.com -> appointments -> Click here to apply Online from 20.06.2019 to 08.07.2019. No other mode of submission of application is allowed.
- b. Before applying on-line, a candidate must have a PAN /Aadhaar card, an active email ID and a mobile phone number which must remain valid for at-least twelve-month period for future communication (including issue of call letters).
- c. The candidate should have scanned copy of Latest passport photograph in JPG/JPEG format (size not exceeding 1 MB) ready for uploading before applying on-line.
- d. Queries, if any, may be addressed to the following e-mail id pna@andrewyule.com.
- e. AYCL shall not be responsible, if candidates fill up their details wrongly and consequently their application is rejected.

Other Conditions:

- (i) This is not a regular employment and does not entitle any privilege or benefit of regular employment. It is only a contractual employment on fixed term basis.
- (ii) At no point the claim for regular employment shall be entertained.
- (iii) The tenure of appointment is initially for a period of 11 (Eleven) months and will be terminated automatically after expiry of 11 (Eleven) months. However, the period of contractual engagement can be reduced/ terminated at any time due to unsatisfactory performance of the individual.
- (iv) The contract may be renewed at the discretion of the Management based on satisfactory performance of the candidate and subsequent requirement of the Company.
- (v) Monthly consolidated remuneration of Rs. 25,000/- (Twenty-Five Thousand) only per month will be paid during the period of the contract. TDS will be deducted as applicable.
- (vi) The date of determining the upper age limit, qualification and experience shall be the date of publishing of advertisement.
- (vii) Reservation for SC/ST/OBC/minority/differently abled persons/EWS apply as per guidelines of the Union Government. Age relaxation will be as per Government norms for said category of candidates.
- (viii) Candidate will not be provided TA/DA for attending the interview.
- (ix) The Company reserves the right to shortlist the candidate based on parameters decided by the Company and no clarification in this regard will be entertained at any stage.
- (x) The Company reserves the right to cancel the entire recruitment process at any time without assigning any reasons whatsoever.
- (xi) No correspondence will be entertained with the candidates not selected for interview.
- (xii) Misrepresentation or falsification of facts detected at any stage of the selection process or instances of misconduct/misbehaviour at any stage during selection shall result in cancellation of candidature without any notice and no correspondence in this regard shall be entertained.
- (xiii) The candidates meeting the eligibility criteria need only apply. The candidates will be required to produce the original documents in support of qualification, experience

and age at the time of interview. Mere submission of application or fulfilling the eligibility criteria does not confer any right on the individual for selection or short listing for the purpose of interview.

- (xiv) The candidates working with Govt. Departments, statutory corporations, Public Sector Enterprises should apply strictly through proper channel and must enclose a No Objection Certificate while sending the Application. The No Objection Certificate may also be produced before the interview, if not enclosed with the Application. Candidates unable to produce no objection certificate at the time of interview will not be allowed to appear in the interview.
- (xv) Applications that are incomplete, not in prescribed format, not legible, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
- (xvi) Company takes no responsibility to collect any certificate/ remittance sent separately.
- (xvii) Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application. Multiple applications from the same person against a post is not permitted and such applications are liable to be rejected.
- (xviii) Mere submission of application and fulfilling the eligibility criteria gives no right to appear for interview and/or employment. The management reserves the right to short list the candidates for Interview. No correspondence shall be entertained about the outcome of the application.
- (xix) Selection of candidates will be through interview/any other method as decided by the Management.
- (xx) The company reserves the right to reject all or any of the applications received without assigning any reason thereof.
- (xxi) The selected candidates may be transferred and placed anywhere in India and transfer is a service condition.
- (xxii) Any update, corrigendum etc. of this advertisement shall be posted at Company's website - www.andrewyule.com only. Hence candidates are requested to regularly check the website.
- (xxiii) The number of vacancies is indicative. The company reserves the right to increase or decrease the number of vacancies purely on need basis at any point of time.
- (xxiv) Panel may be drawn from the recruitment process which will be valid up to December 2020 and it may be used to fill drop out or future vacancies arising during that year. This is only indicative.
- (xxv) Any dispute with regard to the recruitment against this advertisement shall be under the legal jurisdiction of Kolkata (West Bengal) only.

Interested candidates may apply online through the link given in the website www.andrewyule.com on or before July 08, 2019 by 05.00 p.m.

Important Dates:

- 1) Opening date of application 20/06/2019
- 2) Last date of receipt of application: 08/07/2019 (5.00 pm)

