Tender towards Domestic/International Courier 2013 – 15

Tender No: AYCL/TED/TEA/COURIER / 2013-15

We invite competitive "Quotations" towards Domestic Courier for Season 2013 -15.

We enclose herewith a set of tender documents consisting of the following which may please be returned duly completed in all respects/signed and sealed as a token of acceptance.

1. Annexure – I - General Information - Part-1 of Tender
2. Annexure – II - Price Sheet - Part-2 of Tender

Last Date of Submission : 28.02.2013 upto 3:00 .pm
Tender Opening Date : 01.03.2013 at 4:00 p.m

You are required to submit your quotation in two sealed covers separately for Part-I & Part-II super scribing "Quotation against Tender Enquiry No. AYCL/TED/TEA/COURIER/2013-15 Part-I or Part-II". Both these sealed covers are to be put inside another sealed envelope super scribing "Tender Enquiry No. AYCL/TED/TED/COURIER/2013-15 Part-I and Part-II".

The estimated value of the business shall be about: Rs/- 5,00,000/- (approximate) for two years. Earnest Money deposit of 1% of the value of the estimated business has to be enclosed with the tender offer documents. The tenderers are requested to ensure Earnest Money Deposit along with the tender. This will be transferred to Security Deposit on signing the contract of the same value of EMD. No tenders will be accepted without Earnest Money Deposit.

Your quotation must reach the office of the undersigned on or before 28.2.2013 till 3 p.m.
Quotation for Part-I will be opened on 01.3.2013 at 4 p.m. in our office and you may be present in the tender opening in the scheduled date and time

A N N E X U R E – I

Tender No: AYCL/TED/TEA/Courier / 2013-15

Tender Form for Domestic/International Courier Service Season: 2013-15

PART – 1

General information to be furnished by the tenderer:-

1. Name of the Firm :

2. Address & Telephone No.of the Regd. Office :

3. Nature of the Firm (Pvt. Ltd. / Limited / Sole Proprietory / Partnership / Registered / Non-Registered) and date if Inception :

4. Income Tax P/A No. and Assessed upto (Latest Clearance Certificate to be attached) :

5. Sales Tax Regd. No.
   a) Central :
   b) State / VAT :
   (Please attach photo copies of Registration No.)

6. Trade Licence No. :
   (Please attach photo copies of Licence)

7. Name of Banker, Branch & Address :

8. List present clientele handled:

9. Volume of business transacted in last three Years (year-wise indication should be given) : 2011-12 2010-11 2009-10

I/We hereby certify that the particulars furnished by me/us above are true to the best of my/our knowledge and belief and misrepresentations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) have the sole discretion to reject or accept my/our candidature.

Place: Signature with seal & Date:

ANNEXURE – II

Tender No: AYCL/TED/TEA/COURIER / 2013-15

Part – 2 (Price Bid)

Tender Form for Domestic Courier Service Season: 2013-15

Collection of **Documents/Parcels** etc, including delivery at the Consignee's address:

Weight of document	To & From Dooars / Darjeeling Estates	To & from From Assam Estates	To Other Major Cities
First 250g	Rs/document	Rs/document	Rs/document
Above 250g upto 500g	Rs/document	Rs/document	Rs/document
Above 500g upto 2 kgs.	Rs/document	Rs/document	Rs/document
Additional 1 kg or part thereof.	Rs/document	Rs/document	Rs/document

Collection of **Bulk Consignment** from Estates including delivery at the Consignee's address.

	To/From Dooars Estate (Rs)	To/From Assam Estates (Rs)	To Other Major Cities (Rs)
First 20 kgs			
Between 21 kgs and 50kgs			
Between 51kgs and 100kgs.			
Additional 5 kg or part thereof.			

Garden Name & Locality

West Bengal

Mim Tea Estate	Sukhiapokhri, Darjeeling
Banarhat. Tea Estate	Banarhat, Jalpaiguri, Pin 735 202
Karballa Tea Estate	-do-
New Dooars Tea Estate	-do-
Choonabhutti Tea Estate	-do-

Assam

Khowang Tea Estate	Khowang, Pin -786 675
Desam Tea Estate	Naharkatia Pin- 786 610
Rajgarh Tea Estate	Rajgarh, Pin- 786 611
Tinkong Tea Estate	Tinkong, Pin- 786 612
Basmatia Tea Estate	Lahoal, Pin- 786 010
Hoolungooree Tea Estate	Mariani, Pin-785 634
Murphulani Tea Estate	Golaghat, Pin-785 621

(Signature of Authorized signatory and stamp)

Annexure III

Part – 2 (Price Bid)

Tender Form for International Courier Service Season: 2013-15

1. Collection of Documents/Parcels etc for delivery to destinations from Consignee's address (Andrew Yule & Co Ltd, 8, Dr Rajendra Prasad Sarani, Kolkata 700 001)

Destination/Country	500gms Document Rs.	500gms Sample Rs.	Addl. 500gms Rs.
Germany			
London Rest of UK			
Australia/Belgium/Netherlands/ France/Denmark/Italy/Spain/ Finland/Greece/Ireland/Portugal/ Sweden			
U.S.A./Canada			
U.A.E.			
Bahrain/Cyprus/Egypt/Jordan/ Kuwait/Lebanon/Oman/Qatar/ Syria			
Saudi Arabia			
Pakistan			
Russia			

(Signature of Authorized signatory and stamp)