

Tender for Bags & Sacks – for Packet Tea.
Tender No: AYCL/TED/Packet Tea/Bags/2013-14

We invite competitive “Quotation” in respect of our requirement of Bags & Sacks for packing of Loose & packet teas in poly pouches of 24 kgs & 5 kgs during season 2013-14.

We enclose herewith a set of tender document, as follows, which may please be returned duly completed in all respect and signed as a token of acceptance.

- **Annexure – I - General information**
- **Annexure – II - Specification of Material**
- **Annexure – III - General Terms and Conditions**
- **Annexure – IV - Price Sheet**

Last Date of Submission : 28.02.2013 by 3.00 pm

1st part of tender will be opened on 01.3.2013 at 4.00 pm.

Quotation to be submitted in two parts separately as under:

Part – I Annexure – I; Annexure – II; Annexure – III.

Part – II Annexure – IV (Price only)

Part – I should be under a separate sealed cover super scribed with the word “**Quotation for AYCL/TED/Packet Tea/BAGS/2013-14, Part – I**”.

Part – II again should be under a separate sealed cover super scribed with the word “**Quotation for AYCL/TED/Packet Tea/BAGS/2013-14, Part – II**”.

Both these separate envelops should be put in one master envelop super scribed as “**Quotation for AYCL/TED/Packet Tea/BAGS/2013-14**”.

TENDER FORM
(Tender No: AYCL/TED/Packet Tea/Bags/2013-14)

General Information

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.

& Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.

(Please attach a photo
copy of the licence) :

5. Banker's name

(a) Name of the Bank :

(b) Name of the Branch :

(c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.

(a) Central :

(b) State / VAT :

(Please attach photo copies of Registration Certificate)

7. Whether Registered :

as an SSI Unit, if yes,
Registration No.

8. Please indicate details of

your experience particularly :

in respect of supplies of P.P.

Woven Sacks/Bags to Tea Industry

along with supporting documents

(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies evidencing supply of minimum 5000 pcs. Bags & Sacks to any single customer in a particular year (last two years).

I/we hereby certify that the particulars furnished by me/us above are true to the best of my /our knowledge and belief and misrepresentations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) and have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

- Dimension : Length: 13 inches X Gusset: 6 inches X Height: 16 inches
- **Specification: As per sample.**
- General : All material should be order free, food grade and virgin.
- Printing : As per our design, single colour with non-toxic/ scuff proof ink (as per instruction)
- **Estimated requirement for the season** – **Yule Special Brand: 1000 pcs**

TENDER FORM

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GENERAL TERMS & CONDITIONS:

1. The materials are to be delivered to warehouse in Kolkata on “Door Delivery” basis.
2. VAT/Sales tax will be paid extra at concessional rate.
3. The rate should remain firm during pendency of the contract.
4. 100% payment will be made within 60 days from the date of receipt of material.
5. **Sample should be provided for approval before effecting despatch.**
6. Delivery – The delivery schedule are as under:-

[a] 100% of our requirement within one week to ten days from date of order.
7. **The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.**

Earnest Money - Rs.4000/-
D/D or Account Payee Cheque favouring Andrew Yule & Co. Ltd.
8. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
9. Andrew Yule & Co. Ltd., Tea Division, reserve the right to fragment the job/order without assigning any reason thereof. However in that event, preference will be given to the lowest bidder towards allocation.
10. On the basis of the specification and the terms indicated, the tenderers should confirm rates in our prescribed format attached herewith (Annexure – Iv).

Signature :

Seal :

Date :

PART – II OF TENDER

(Tender No.: AYCL/TED/Packet Tea/Bag/2013-14)

Price Sheet for Bags & Sacks

Description	Unit Basic Price of Bags & Sacks FOR at Kolkata Warehouse
A. PP Woven Bags – 24kgs	
B. Laminated Jute Bags – 5 kgs	
C. Non-Wove Viscose Bags – 5 kgs	

1. VAT/Sales Tax:
2. We confirm our capacity for Season as :
3. Place of despatch will be from:

Signature :

Seal :

Date :