

HOOGHLY PRINTING CO. LTD.
(A Govt. of India Enterprise)
41, Chowringhee Road, Kolkata - 700071
Phone No. (033) 2288-3312/3779 Fax No. (033) 2288-2734
e-mail : hooghlyprint@dataone.in

NOTICE INVITING TENDER
NIT NO. 09/2014-15 dated 13.08.2014

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Hooghly Printing Co. Ltd. (HPCL) invites sealed offers from manufacturers/authorized dealers/distributors/ C & F Agents for supply of Printing Ink, Plates & Chemicals on Annual Rate Contract basis.

1. Scope of Work:

Supply of Printing Ink as per description given below:

Item No.	Description of the materials to be supplied	Annual Requirement Apprx.	Other Specifications
1	Web Offset Printing Ink (Yellow,Magenta,Cyan,Black)	14000(kgs)*	(DIC, Micro)
2	Normal Offset (Sheet fed) Printing Ink (Yellow,Magenta,Cyan,Black)	2000(Kgs)*	(DIC-Xtra Process, Micro-Rapida)
3	Chemicals (Fountain solution for Web and Sheet Fed, Plate Cleaner, Wash for Roller & Blanket)	As and when required	(DIC, Micro, Boettcher, Technova)
4	PS Aluminium Plates: (Gemini plus) a) 770mm X 927mm X 0.28mm b) 605mm X 745mm X 0.28mm c) 530 mm X 650 mm X 0.28 mm d) 540 mm X 889 mm X 0.28 mm e) 715 mm X 915 mm X 0.28 mm f) 770 mm X 1030 mm X 0.28 mm	As and when required	Technova

*The quantities mentioned above are indicative in nature.

a) Materials to be supplied at our above mentioned unit and our establishments at M.G.Road, Thakurpukur, P.O.-Joka, Kolkata-700109 or any other places in and around Kolkata as may be advised by HPCL through Telephone / Fax/ Email/Letter.

b) Stock to be replenished on every 15(Fifteen) days basis for 2 weeks consumption. Delay will allow alternate source to supply of the materials.

2. Eligibility Criteria:

- a) Bidders should have average turnover of 50 (Fifty) Lakhs in the last three years. Last Three years audited accounts have to be submitted with the Technical Bids. (Documentary proof to be attached of last three years audited accounts)
- b) Bidders must have average inventory holding capacity of 6 MT of materials at a single point of time. (Documentary proof to be attached)
- c) Bidders should have Depot/Warehouses and office within the municipal limits of the city of Kolkata. (Documentary proof to be attached)
- d) Dealers/Stockists/C & F Agents/Distributors must submit the valid Authorization Certificate from the manufacturer. (Documentary proof to be attached)
- e) Bidders should have all statutory registrations such as Trade Licence, W.B. VAT Registration, CST Registration. (Documentary proof to be attached)

3. Rate: Rates quoted should be inclusive of all taxes and duties (i.e. Excise Duty, VAT/CST) and charges for delivery to HPCL's designated units or to any other place in or around Kolkata as advised by HPCL.

4. Validity: The rates should be inclusive of loading & unloading charges, incidental expenses etc. and should remain valid till 31.08.2015. The period of the validity may be extended on mutual consent for a further period of Six months.

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5. **Tender Form:** The Tender Form will be available from the above address on any working day excluding Saturday between 11.00 Hrs. and 15.00 Hrs. On payment of Rs.500/- (Rupees Five Hundred Only) in the form of Demand Draft/Pay Order favouring "HOOGHLY PRINTING CO. LTD." payable at Kolkata. In the alternative Bidders may download the tender form from the company's website www.hooghlyprinting.com In such case Demand Draft/Pay Order for Rs. 500/- favouring "HOOGHLY PRINTING CO. LTD." payable at Kolkata to be submitted along with the Offer.

6. **Payment Terms:** 60 days credit. Credit period to commence from the date of submission of invoice along with receipted challan.

7. **Submission of Offers:** Last date for Submission of Offers is 29.08.2014 by 15.00 Hrs. The offers would be opened on the same day by 16.00 Hrs.

8. **Security Deposit:** The successful Bidder shall maintain a interest free Security Deposit of Rs.50,000/- (Fifty Thousands Only) with the Company during the contract period i.e. September, 2014 to August, 2015. Such Security Deposits to be furnished in the form of Demand Draft/Pay Order payable at Kolkata favouring "**Hooghly Printing Co. Ltd.**"

9. The Contract price for rate contract shall be finalized as usual complying all the relevant provisions. However, for rate contract, the negotiated rate as finalized can be offered to all the other bidders besides L-1 Vendor provided they are technically and commercially acceptable notwithstanding the ability of L-1 party. This is in contrast to all other cases where the ability of L-1 vendor is assessed before the ordered quantity is split among all the eligible bidders at the negotiated L-1 rate.

In the rate contract, the Order quantity is to be placed on all the vendors, who have agreed to L-1 Rate & terms, provided preference will be given to original L-1 which will be more than 50 % considering his technical and commercial ability and the remaining quantity will be procured from L-2, L-3 etc. Where preference will be given to L-2 considering original value. The quantity for L-2 will depend upon his technical & commercial ability and should not be more than 30 % of the total quantity. Balance will go to L3 and other Vendors following same principle.

10. **Resolving of Disputes:** Any dispute arising out of these transactions shall be subject to the jurisdiction of the competent Court at Kolkata.

Details of the Tender are available on www.hooghlyprinting.com.

Note: The Tenderer should sign on each and every page of this Tender Form under his seal.

Bidders should read the Eligibility criteria and technical terms carefully before submitting Price bid. Management reserves the right to accept or reject any or all the offers and/or to divide the quantity ordered between one or more bidders without assigning any reason whatsoever.

Date: 13.08.2014

For Hooghly Printing Co. Ltd.

Place: Kolkata

Sr.Manager(F&A)

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1. NIT NO. & DATE: NIT 09/2014-15 DT. 13-08-2014

2. NAME OF THE BIDDER IN FULL :

ADDRESS OF THE BIDDER

(a) Registered Office :

(b) Head Office :

(c) Branches :

(d) Workshop/Godown :

(e) Depot :

3. TELEPHONE NO./ FAX / E-MAIL :

4. STATUS OF THE ORGANISATION :
Proprietorship / Partnership / Ltd. Co./
Pvt. Ltd. Co.

5. DATE OF COMMENCEMENT OF BUSINESS:

6. NAME, FATHER'S NAME & RESIDENTIAL :
ADDRESS OF PARTNERS / DIRECTORS /
PROPRIETOR AS THE CASE MAY BE
(Use separate sheet if necessary)

7. BANK PARTICULARS :

(a) Name of the Bank & Branch :

(b) Address of the Branch :

(c) Telephone No. of the Branch :

(c) Account Number :

(d) Type of Account :

Date:

Signature with Seal

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- (e) IFS Code of the Branch :
- (f) Term loan sanctioned :
- (g) Bank Guarantee limit :
8. TRADE LICENCE NO. :
(Please attach a photo copy)
9. SERVICE TAX REGISTRATION NO. :
10. I. T. PERMANENT ACCOUNT NO.:
(Please attach photo copy)
11. WHETHER THE APPLICANT IS ENLISTED :
WITH ANY PUBLIC SECTOR
UNDERTAKING, STATUTORY BODY
CENTRAL OR STATE GOVT. DEPT
(if so, the details to be furnished)
12. WHETHER THE APPLICANT HAS BEEN
BLACK LISTED BY ANY PUBLIC SECTOR
UNDERTAKING, STATUTORY BODY
CENTRAL OR STATE GOVT. DEPT
13. FINANCIAL CAPACITY :

(a) Fixed Capital:

(b) Working Capital :
(Copy of audited Balance Sheet to be enclosed)
14. VAT Regn. No. :
15. CST Regn. No. :

Date:

Signature with Seal

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Price Bid

Sl No.	Description of Items	Rates
Item No.	Web Offset Printing Ink	(Rs./Kg)
1	Yellow	
	Magenta	
	Cyan	
	Black	
2	Normal Offset (Sheet fed) Printing Ink	(Rs./Kg)
	Yellow	
	Magenta	
	Cyan	
	Black	
3	Chemicals	(Rs.)
	Fountain solution for Web Offset Machine(Ltr.)	
	Fountain solution for Sheet Fed Machine(Ltr.)	
	Plate Cleaner(Ltr.)	
	Wash for Roller & Blanket(Ltr.)	
4	PS Aluminium Plates: Technova (Gemini plus)	(Rs./Pc)
	770mm X 927mm X 0.28mm	
	605mm X 745mm X 0.28mm	
	530 mm X 650 mm X 0.28 mm	
	540 mm X 889 mm X 0.28 mm	
	715 mm X 915 mm X 0.28 mm	
	770 mm X 1030 mm X 0.28 mm	

Remarks (if any):

Date:

Place:

Signature of authorized person with seal

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I/We hereby certify that the above particulars furnished by me/us are true to the best of my/our knowledge and belief; and in case of misrepresentation of facts, Hooghly Printing Co. Ltd. shall have the right to reject this Tender.

Date:

Place:

Signature of authorized person with seal

Note: The Tenderer shall sign on each and every page of this Tender Form under his seal.