

**ANDREW YULE & COMPANY LIMITED**  
**(A Government of India Enterprise)**  
**Tea Division**  
**8, Dr. Rajendra Prasad Sarani**  
**Kolkata – 700 001.**

E-Tenders are invited from reputed Manufacturers / Suppliers towards supply of following packing materials for bulk packing of Teas to our Group Gardens in West Bengal and Assam.

- a) Laminated Jute Bags - Tender No.: TED/11/2015/050A
- b) HMHDPE Liners - Tender No.: TED/11/2015/050B
- c) Paper Sacks - Tender No.: TED/11/2015/050C
- d) P.P. Woven Sacks - Tender No.: TED/11/2015/050D

Tender document can be viewed / printed at the following websites:

- a) [www.andrewyule.com](http://www.andrewyule.com)
- b) [www.mstcindia.co.in](http://www.mstcindia.co.in)

Manufacturers / Suppliers interested to participate in the above E-Tender will have to :

- a) Get themselves registered (free of cost) as supplier with [www.mstcecommerce.com/](http://www.mstcecommerce.com/) eproc.
- b) Submit general information (Part-I), Earnest Money Deposit as per Tender document, confirm acceptance of technical specification (Part-I) to Dy. General Manager (Materials) of Andrew Yule & Co. Ltd., Tea Division within 15 days from the date of advertisement.

**ANDREW YULE & CO. LTD.**  
**Tea Division**

**ANDREW YULE & COMPANY LIMITED  
(A Government of India Enterprise)  
Tea Division  
8, Dr. Rajendra Prasad Sarani  
Kolkata – 700 001**

**ANDREW YULE & CO. LTD. Invites** E-Tenders for the following supplies / services required at Group Gardens in Assam and West Bengal

**HMHDPE Liners - Tender No.: TED/11/2015/050B**

The process involves vendor's registration with MSTC e-procurement portal and this is free of cost. Only after registration, the vendors can submit their quotation electronically. Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid over the internet will be done. Details are given in the catalogue. In case of any clarification vendors may visit our website [www.mstcecommerce.com](http://www.mstcecommerce.com). The vendors will have to submit the Earnest Money deposit as per tender document within the stipulated time.

**b)LAST DATE OF SUBMISSION OF** off-line General Information (Part-I), Earnest Money deposit as per tender document, confirm acceptance of technical specification, and provide technical details as per Tender Document (Part-I) to Dy. General Manager (Materials) of Andrew Yule & Co. Limited., Tea Division **within 6.00 PM of 17<sup>th</sup> March, 2015.**

**THE EMD IS TO BE SUBMITTED BY WAY OF DD DRAWN IN FAVOUR OF ANDREW YULE & COMPANY LIMITED PAYABLE AT KOLKATA.**

**THE COMPLETE TECHNICAL DETAILS OF OFFERED PRODUCT/CONFIRM THE TECHNICAL SPECIFICATION UNDER PART-1 & EMD HAS TO BE SUBMITTED WITHIN DUE DATE TO THE FOLLOWING ADDRESS: -**

**The Deputy General Manager (Materials),  
Tea Division, ANDREW YULE & COMPANY LIMITED,  
8, Dr. Rajendra Prasad Sarani,  
Kolkata-700 001.**

**THE CONTACT DETAILS OF MSTC OFFICIALS ARE GIVEN IN THE TENDER DOCUMENT.**

**SPECIAL NOTE : THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT [www.mstcecommerce.com/eproc](http://www.mstcecommerce.com/eproc) .THE DATE OF SUBMISSION OF ON-LINE PRICE BID AND COMMERCIAL BID WILL BE INTIMATED TO THE VENDORS BY E-MAIL.**

## INSTRUCTION TO SUPPLIERS

1) Requirements of Vendor-

- P.C. connected with internet.
- Registration with portal [www.mstcecommerce.com](http://www.mstcecommerce.com) and submission of documents necessary to MSTC Ltd. before e-tender.
- Class 3 digital certificate in the name of the Company of the vendor (in the name of the Company who will be submitting the EMD & General Information). This may be obtained from any of the certifying authorities. Bids will not be recorded without Digital Signature.

Note: Please check the digital certificate.

In case of any clarification please contact MSTC Ltd., before the schedule time of the e-tender.

2) Contact Person:-

<b>Communication Address:</b>	
MSTC LIMITED 225-F, AJC Bose Road, 2nd Floor Kolkata-700020 Email:- <a href="mailto:eproc@mstcindia.co.in">eproc@mstcindia.co.in</a>	
<b>Contact Persons</b>	
Shri Arindam Bhattacharjee, Deputy Manager(e-Commerce) Mobile +919330102643 Ph no.- (033) 2290 1004 Email: <a href="mailto:arindam@mstcindia.co.in">arindam@mstcindia.co.in</a>	Sabyasachi Mukherjee Junior Manager (e-Commerce) Mobile +917278030407 Ph no.- (033) 2290 1004 e-mail: <a href="mailto:smukherjee@mstcindia.co.in">smukherjee@mstcindia.co.in</a>

TERMS & CONDITIONS AT THE TIME OF RUNNING THE EVENT IS FINAL. PROCESS of E-Tender:

Vendors are required to register themselves online with [www.mstcecommerce.com/eproc](http://www.mstcecommerce.com/eproc)

Registered Vendors are to submit General Information & EMD to :-  
The Deputy General Manager (Materials),  
Tea Division,

ANDREW YULE & COMPANY IMITED,  
8, Dr.Rajendra Prasad Sarani,  
Kolkata-700 001.

The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bids. The vendors will have to submit the Earnest Money deposit as per tender document within the scheduled date as mentioned above.

The eligible vendors based on the EMD submitted then can only submit their Techno Commercial & Price Bids through internet in MSTC website [www.mstcecommerce.com---e-procurement-Login--- view live auction---](http://www.mstcecommerce.com---e-procurement-Login---view-live-auction---Techno-Commercial-bid) Techno Commercial bid. After filing the Techno Commercial Bid, vendors should click 'save' for recording their techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then vendors should click on "save" to record their price bid. Then once both the techno-Commercial bid & price bid has been saved, the vendors can click on the "Submit" button to register their bid. NOTE:- The Techno-Commercial Bid & price bid cannot be revised once the submit button has been clicked by the Supplier. In all cases, vendors should use their own ID and password alongwith Digital Signature at the time of submission of their bid.

During the entire e-tender process, the bidders will remain completely anonymous to one another and also to every body else.

The e-tender floor shall remain open on the pre-announced date as mentioned above, for the period as will be mentioned in the intimation e-mail detailing the schedule of on-line price bidding.

All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid price bid offered by that bidder (and acceptance of the same by the Buyer will form a binding contract between Buyer and the bidder).

All the bids will have to be mandatorily submitted with digital certificate otherwise the same will not be considered.

Buyer reserves the right to reject or accept or withdraw the tender in full or part as the case may be without assigning any reason thereof.

No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.

UOM is indicated in the e-tender Floor. Rate to be quoted in Indian Rupee Terms & Conditions at the time of e-tender is Final.

**General Information**  
**Ref : Tender No.: TED/11/2015/050B**

**Part – I**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :  
2. Address, Telephone No.  
& Fax No. :

Address

Telephone No.

Fax No.

E-mail

3. Status of the organization :

4. Trade Licence No.  
**(Please attach a photo  
copy of the licence):**

5. Banker's name  
(a) Name of the Bank :  
(b) Name of the Branch :  
(c) Address of the Branch :

**Note : A copy of Banker's Certificate to be attached.**

6. Sales tax Registration No.  
(a) Central :  
(b) State / VAT :  
**(Please attach photo copies of Registration Certificate)**

7. **Whether Registered** :  
**as a Micro/Small Enterprises, if yes,**  
**a copy of the certificate to be submitted.**

8. Please indicate details of  
your experience particularly :  
in respect of supplies of HMHDPE  
Liners to Tea Industry along  
With supporting documents  
(only last two years orders to  
be mentioned)

**Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies evidencing supply of minimum 20000 pcs HMHDPE Liner to any single customer in a particular year (last two years).**

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)  
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

**Specification of material**  
**Ref : Tender No.: TED/11/2015/050B**

Part – I

**Liner**

Printed polythene liner used in Jute Bags of Size 'A' as per TEA BOARD's latest specification broadly outlined below –

- **Material**  
The polythene should be HMHDPE minimum **200 gauge**, corresponds to its mass of 34.5 g/sqm  $\pm$  10%, made from odour free, food grade virgin material.
- **Weight**  
The weight of 1000 pcs of polythene liner should not be less than 72 kgs.
- **Flat dimension for packing maximum 30 kgs of teas**

Flat length	-	92 cm
Flat width	-	82 cm

The above dimensions are inclusive of gusset which will be as per sample.
- **Sealing**  
Excepting mouth portion, all sides must be evenly heat sealed.
- **Printing**  
There will be small black "Y" logos right across and on the side which does not have contact with tea and should be "heat treated".
- **Sample**  
Samples may be verified at our office during working hours.
- Estimated requirement for the Season – 1,40,117 Pcs. (Approx.)

**GENERAL TERMS & CONDITION**  
**Ref : Tender No.: TED/11/2015/050B**

Part – II

1. Gardens are located in the State of West Bengal and Assam.
2. The materials are to be delivered to our Carrier's godown at Kolkata or Tinsukia. The rate should be inclusive of Excise Duty, Packing and Forwarding charges.
3. VAT/Sales tax at concessional rate will be paid extra.
4. The rate should remain firm during pendency of the contract.
5. 100% payment will be made within 60 days from the date despatch.
6. Sample should be provided for approval before effecting despatch.
7. Delivery – The delivery schedule are as under: -
  - a. 50% of our requirement within one month from the date of order.
  - b. Balance 50% within two months thereafter.
8. The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.

Earnest Money - ` 15,000/-  
D/D or Account Payee Cheque favouring Andrew Yule & Co. Ltd.

9. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
10. Andrew Yule & Co. Ltd., Tea Division, reserve the right to fragment the job/order without assigning any reason thereof.
11. To ensure smooth supply throughout the contractual period, the total quantity of order for the group may be fragmented among L1/L2/L3 etc. at L1 rate. However, preference towards higher allocation will be given to the lowest bidder and so on. However for new / qualified Bidder, trial order will be considered.
12. The tenderers should indicate their capacity / capability of supply for the season matching the above delivery schedule.

Capacity : \_\_\_\_\_ Pcs.



**Price Sheet**

Ref : Tender No.: TED/11/2015/050B

Location	Item Description	Estd.Qty.	Unit	Unit Rate (on Ex-Kolkata or Ex-Tinsukia Basis)	VAT/ CST at Con.rate	Landed Cost
West Bengal Gardens	Printed HMHDP Liner <ul style="list-style-type: none"> <li>• Flat length 92cm</li> <li>• Flat width 82cm</li> <li>• Gauge 200</li> <li>• Weight of 1000 pcs liner - 72 Kg.</li> </ul>	1,31,693 Pcs	Per 1000 Pcs		%	
Assam Gardens	Printed HMHDP Liner <ul style="list-style-type: none"> <li>• Flat length 92cm</li> <li>• Flat width 82cm</li> <li>• Gauge 200</li> <li>• Weight of 1000 pcs liner - 72 Kg.</li> </ul>	8,424 Pcs	Per 1000 Pcs.		%	