

ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
8, Dr. Rajendra Prasad Sarani, Kolkata-700 001

**ENLISTMENT OF AGENCY FOR PEST CONTROL AT THE
COMPANY'S REGISTERED OFFICE**

Applications are invited in writing from organisations/Companies of repute undertaking the Pest Control job including anti termite treatment within a period of 20 (Twenty) days from the date of publication of the advertisement in the Print Media for necessary enlistment with the Company for a period of 03 (Three) years.

While sending the quotations, the Agencies must submit the following :

- (i) Proof of Address ;
- (ii) Client List ;
- (iii) Particulars in respect of Permanent Account Number ;
- (iv) Particulars in respect of Service Tax Registration Number ;
- (v) Municipal Licence as renewed on date ;
- (vi) Details of Bank Account ;
- (vii) In case the Agency is a limited Company, copy of the Memorandum And Articles of Association duly certified by the Director or any other Officer ;
- (viii) Statement of Audited Accounts and Financial Results of the current year;
- (ix) Frequency of service twice in a English Calendar Month ;

Chemicals conducive to human organism should only be used while undertaking the Pest Control and anti termite treatment. No chemical should be used which is harmful for human organism.

Other particulars furnished below :

Site

Registered Office

- a. Total area to be treated would be around 50,000 (Fifty Thousand) Sq. ft. approximately. Chambers and wooden partitions to be also treated.
- b. Rest of the total area is covered by Quarters and Record storage rooms and Halls.
- c. The entire premises is surrounded by underground sewage line, which is to be treated at a regular interval.

Scope of work

Pest Control and Anti Termite Treatment (Household Pests, Termites, Rodents Control Services).

Frequency of Treatment

To be done once in a month (Saturday/Sunday or holiday only) with prior appointment.

Terms of Payment

Payment will be made once in a month by RTGS/NEFT/ A/c Payee cheques for which the party has to submit their bill/s with signed challan/s for the concerned month/s. The Company reserves the right to deduct any sum it deems fit and proper from the monthly bill due to unsatisfactory performance.

Complaints, if any towards the job done by the party is to be attended and rectified urgently at free of cost. If the party fails to provide satisfactory result in two successive occasions, Company reserves the right to determine the agreement and get the things done by any other means as it feels proper.

Sealed quotations to be submitted after assessment of the job and the same to be sent to Director (Personnel) at the above address superscribing the envelope as quotation for ENLISTMENT OF AGENCY FOR PEST CONTROL.

Last Date for submission of Application is May 30, 2016.

The Company reserves the right to accept or reject all or any of the offers without assigning any reason whatsoever. Canvassing in any form will summarily reject the application.