

**ANDREW YULE AND COMPANY LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
ELECTRICAL DIVISION ,CHENNAI OPERATION
5/346, OLD MAHABALIPURAM ROAD, PERUNGUDI,
CHENNAI: 600 096.**

TELEPHONE: 24960793

E-mail: atepandian@andrewyule.com

FAX: 91-044-24960903

Web site: www.andrewyule.com

TENDER NO. T-10 /16-17

**Comprehensive Consultancy services in Architectural, structural, civil & Project
Management Services for expansion project at our Perungudi Works**

Last Date of submission of Tender: 26.08.2016 up to 10.45 A.M.

Tender will be opened on 26.08.2016 at 11.00 AM

EMD: Rs: 3,000/= (Rupees Three Thousand Only)

Cost of Tender document: Rs:200/- (Rupees Two Hundred Only)

Bidders are requested to be present during tender opening.

Applications are invited for **Comprehensive Consultancy services in Architectural, structural, civil & Project Management Services for expansion project at our Perungudi Works** from reputed organizations who have experienced in executing the similar type of jobs in PSUs, State / Central Govt., MES, PWD, Railways, MNCs, etc., meeting the eligibility criteria .

Details of Project:

AYCL invites application for Comprehensive Consultancy services in Architectural, structural, civil & Project Management Services for expansion project at our Works at 5/346, Old Mahabalipuram Road, Perungudi, Chennai 600 096.

The total cost of the proposed expansion of factory building would be approx. Rs.55 lakhs
The interested Firms may visit the work site to acquaint themselves with the location & profile of the area. Scope of work detailed in Annexure I

Tender document will be available for sale against a written requisition in the company letter head, at a price of Rs: 200/- (non-refundable) in the form of Cash/ Demand Draft drawn in favour of Andrew Yule & Co Ltd from 11 August, 2016 to 24 August, 2016 between 10.00 a.m. and 4.30 p.m. at Andrew Yule & Co Ltd, 5/346 Old Mahabalipuram Road, Perungudi, Chennai 600 096. Alternatively, this document can also be downloaded from our website www.andrewyule.com. In case of downloading documents, a demand draft of Rs:200/- (non refundable) drawn in favour of Andrew Yule & Co Ltd , Chennai towards the payment is required to be submitted along with the filled documents. Tender submitted without this fee shall be rejected

The last date for submission of the application along with all necessary documents is up to 10.45 hrs. on or before 26. 08.2016.

Sd/-

Manager (Materials)

GENERAL INSTRUCTION FOR GUIDANCE OF APPLICANTS

1. AYCL invites application for Comprehensive Consultancy services in Architectural, structural, civil & Project Management Services for expansion project at our works at 5/346, Old Mahabalipuram Road, Perungudi, Chennai 600 096.
2. Desirous firms may download the application from the web site of www.andrewyule.com.

3. Submission of Offer.

Tender should be submitted in two Separate Parts in two separate sealed envelopes as given hereunder:

Part 1. TECHNICO COMMERCIAL BID along with EMD and CASH RECEIPT/ DD for Tender fee in a SEPARATE SEALED COVER super scribing "Tender No T-10/16-17 ", DUE ON 26.08.2016 (TECHNO COMMERCIAL BID)".

The techno commercial bid should contain EMD, documents and other testimonials to meet the selection criteria as per Annexure II.

Part 2. Price Bid: The price bid should be submitted online through www.mstcecommerce.com/eprochome/aycl . Short listed bidders will be informed about the registration process with MSTC and online submission of price bid through separate email.

4. EMD: Rs:3,000/= (Rupees Three thousand only) by way of Cash Receipt/ Demand Draft drawn in favour of M/S ANDREW YULE & CO.LTD Payable at CHENNAI from any nationalized / Scheduled / Multinational Bank .

For bidders already enlisted with AYCL- Chennai Operation, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be Rs: 3,000/=

Bidders who are MSMED units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.

Bidders whose turnover is more than Rs: 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected. EMD amount of the unsuccessful bidder will be released after the finalization of the contract.

Our Bank details for making RTGS payment.

Bank Name and Address	ALLAHABAD BANK CHENNAI ADYAR BRANCH 19,1 ST STREET, PADMANABHA NAGAR CHENNAI 600 020
IFSC Code	ALLA0211103
Account No	20276303182
Account Name	ANDREW YULE & COMPANY LIMITED

5. Techno-commercial bid will be opened on 26.08.2016 at 11.00 AM.
6. The Techno-commercial bid will be evaluated based on the selection criteria (Annexure B) .
7. If any information furnished by the applicant is found to be incorrect at a later date, he shall be liable to be debarred from undertaking work for AYCL.
8. AYCL reserves the right to verify the particulars furnished by the applicant independently and also to obtain feedback from clients for whom works were carried out by them.
9. AYCL reserves the right to reject any prospective applicant without assigning any reason what so ever.
10. Validity of the offer: The bid for the work shall remain valid for acceptance for a period of 90 (ninety) days from the date of tender opening, which may be extended by mutual agreement and the consultant shall not cancel or withdraw the offer during this period.
11. Security Deposit: The EMD amount of the successful bidder will be retained as security deposit towards the execution of the order and the same will be released after completion of order.
12. INDEMNIFICATION: The Consultant shall fully indemnify and keep the AYCL indemnified against any action, claim or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract.
13. ARBITRATION: If any dispute arises between the company and the consultant, as to the terms and conditions of the agreement or method of compliance thereof, the procedure as laid down in Indian Arbitration & Consolidation Act 1996 will be adhered to.
14. FRAUD AND CORRUPTION
AYCL requires that bidders to observe the highest standard of ethics during the selection process and in execution of contracts.

15. Payment Schedule:

Stage I: 25 % of the consultation fee for providing design and project management will be paid after selection of suitable contractor to execute the project and receipt of their acknowledgement thereof.

Stage II: 75 % will be paid after completion of project and handing over all requisite drawing etc. to AYCL.

All the payment will be made within 30 days from the date of submission of bill.

Any other services included in the project management (i.e.) post award of contract during execution will be considered for payment on monthly basis.

No advance will be paid.

All payments shall be subject to Income Tax deduction at source.

Bidders who have quote other payment terms & condition having financial implication will be loaded as per Andrew Yule's norms.

16. Tenders should put their seal & signature in all the pages of the tender document.

17. The applicant are advised to visit and examine the site of work and its surroundings and obtain any information that may be necessary, in addition to those provided in this document, for preparing the design concept. The applicant should visit the site from 11 August, 2016 to 24 August, 2016 between 2.00 p.m. and 5.00 p.m. The Consultant shall be deemed to have fully acquainted himself about the site condition before bidding, whether he inspects it or not

18. Clarification, if any required on the requirement of the project may be sought from the DGM(Works), M/s Andrew Yule & Co Ltd, 5/346, Old Mahabalipuram Road, Perungudi, Chennai 600 096. in person/ writing. No request for clarification shall be entertained after 24.08.2016

The duly filled and sealed tender document including complete set of supporting documents shall be submitted to:

Manager Materials
M/s Andrew Yule & Co Ltd.
5/346, Old Mahabalipuram Road,
Perundudi,
Chennai 600 096.

On or before 26.08.2016 before 10.45 hrs.

SCOPE OF WORK

ANDREW Yule & Company Ltd, Chennai operations proposal to extend the manufacturing area at the existing plant situated at 5/346, Old Mahabalipuram road, Perungudi, Chennai-600 096. In order to take up the contract AYCL is looking for Architect/consultant to provide following services.

1. Visiting the site / offices, discussing details and attending necessary meeting for finalising the requirements required for preparation of building plans.
2. Obtaining the Inspector factory approval and any other statutory approval required for the successful completion of the project.
3. Preparation of preliminary concept drawings and a design brief, i.e. preliminary sketches, plans, elevations, sections, perspectives, adequate to explain the general planning and nature of work with basic dimensions and inclusive of ducts, shafts and such other features required for services.
4. Outlining / specifications of the building and taking approval from the Employer, modifying sketch designs and specifications as per the requirements of the Employer.
5. Preparation of preliminary estimates on current plinth area rates supported with details of areas and rates adopted and preparing reports on the merits of the scheme so as to enable the Employer to take a decision on the sketch designs and scheme as a whole.
6. Preparation of working drawings and details for all aspects of works including architectural, structural, sanitary and electrical works, mechanical works, interior and for obtaining approval of the Employer for the same.
7. Preparation of site plans and landscape designs, external lighting etc.
8. Co-ordinating the overall designing, drawings and detailing work pertaining to structural, electrical, water supply, sanitary, fire fighting and other engineering works as may be necessary.
9. For survey of land where necessary shall prepare the survey plan to a suitable scale which will give all relevant dimensions and show the boundary lines, contours at suitable intervals, existing building, trees and other land marks. Also liaise and co-ordinate with agency for sub-soil testing interpret and recommend foundation design parameters. (Actual survey and Soil investigation charges will be to AYCL account).
10. Formation of detailed specifications, preparation of detailed estimates supported by detailed measurement sheets, calculations and abstracts of quantities and cost based on rates as applicable to the locality and approved by the Employer and obtaining the approval of the estimate and specifications from the Employer.
11. Planning for electrical and mechanical works.
12. Supplying of detailed design and drawings.

13. Preparation of tender document and making required number of sets of tender documents and drawings for issue of tenders and providing necessary assistance to the Employer for invitation of tenders.
14. Detailed scrutiny of tenders received and commenting on them including preparation of comparative statement indicating rates and terms and conditions and detailed scrutiny of tenders, including arithmetical checks, evaluation of conditional offers, analysis, identification of freak and inconsistent rates, reasonableness of the tenders and preparation of assessment report. Assisting the Employer in negotiating with the Contractors and preparation of final assessment report for taking decision by the Employer to award the job.
15. Preparation of draft notice for short listing of the Contractors and scrutiny of applications of the Contractors received by the Employer on standard proforma and recommending Contractors after verifying their credentials and recommending list of contractors for approval by the Employer.
16. Preparation of draft acceptance letter and draft for execution of the contracts with the Contractors including specifications, bill of quantities and other contract documents and drawings as necessary for the proper execution of the work.
17. Periodical supervision of works to ensure adherence on the part of Contractors to detailed drawings and specifications carrying out required tests to ensure proper quality control and assuming full co-ordinating responsibilities for timely execution of the said works by all the contractors, sub-contractors, specialists, consultants, technical adviser etc. involved in various trades.
18. Checking measurements of works at site, calculations of measurement books and bills etc., and submitting to Employer for payment.
19. To co-ordinate with Employer's Engineers for checking of measurements, bills of contractors and quality control etc.
20. On completion of work, supplying to the Employer, as built drawings.

SELECTION CRITERIA

		WEIGHTAGE		
1)No. of years in the business of architect providing Design Engineering service & project management service	Years	5-10	11-15	16-20
	Grade Marks	20	30	40
2) No. of projects completed as green field industrial projects	Nos	5-10	11-15	16-20
	Grade Marks	5	10	20
3) No. of projects for PSU/Govt. of build up area 60000 Sq.ft. & above	Nos	5-10	11-15	16-20
	Grade Marks	10	15	20
4) No. of projects completed as brown field industrial projects	Nos	5-10	11-15	16-20
	Grade Marks	10	15	20

The bidders who have scored a minimum 80 grade marks are only eligible to participate in the online submission of price bid. Credentials/testimonials as proof to support the same should be enclosed along with the techno commercial bid.