

**ANDREW YULE & COMPANY LIMITED  
(A Government of India Enterprise)  
ELECTRICAL DIVISION, SWITCHGEAR UNIT  
14, MAYURBHANJ ROAD, KOLKATA - 700023**

**TENDER DOCUMENTS FOR 25KVA & 63KVA & 100KVA DISTRIBUTION TRANSFORMER**

**ANDREW YULE & CO. LTD.** invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **Company/Firm** for supply, the details of which are available in Annexure-III "**Scope of Work / Technical Specification**" as specified in this tender document.

Tender document may be downloaded from MSTC website [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl). Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

AYCL reserves the right to accept or reject any tender.

Sl. No.	Item Description	Qty
1	PARTS OF 25 KVA, 3PH, 50 HZ, 11KV/433V DISTRIBUTION TRANSFORMER AS PER AYCL OWN DRAWING & DESIGN.	2250 NOS
2	PARTS OF 63 KVA, 3PH, 50 HZ, 11KV/433V DISTRIBUTION TRANSFORMER AS PER AYCL OWN DRAWING & DESIGN.	150 NOS
3	PARTS OF 100 KVA, 3PH, 50HZ, 11KV/433V DISTRIBUTION TRANSFORMER AS PER AYCL OWN DRAWING & DESIGN.	300NOS

Andrew Yule reserves the right to increase the tender quantity by 30 %.

**Schedule of Tender**

1.	<b>TENDER NO.</b>	<b>AYCL/Electrical Division KO/8/19-20/ET/45</b>
2.	<b>MODE OF TENDER</b>	e-Procurement System Online submission of <b>Part I - Techno-Commercial Bid</b> and <b>Part II - Price Bid</b> through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. <b>No physical tender is acceptable by AYCL/MSTC</b>
3.	<b>E-Tender No. / Event No.</b>	<b>AYCL/Electrical Division KO/8/19-20/ET/45</b>
4.	<b>Date of publication of e-Tender through publication in MSTC website</b>	<b>24/05/2019 at 05.00 PM</b>
5.	<b>Date of availability of NIT to the Vendors for downloading</b>	<b>24/05/2019 at 05.00 PM</b>
6.	<b>Earnest Money Deposit</b>	<ul style="list-style-type: none"> <li>• <b>“Earnest Money Deposit” of Rs. 50,000 (Rupees Fifty Thousands only)</b> may be paid by Cash Receipt/D.D. favouring <b>Andrew Yule &amp; Co Ltd</b>, payable at <b>Kolkata</b>.</li> <li>• <b>Other document as described in Annexure I, Sl. No.2</b></li> </ul>
7.	<b>Last date of submission of EMD &amp; other documents to AYCL Ltd.</b>	<b>01/06/2019 up to 4.00pm</b>
8.	<b>Time &amp; Date of Pre-bid Meeting</b>	<b>27/05/2019 at 11.00AM</b>
9.	<b>Place of Pre-Bid Meeting</b>	<b>O/O Sr.Manager-Materials Andrew Yule &amp; Co Ltd 14,Mayurbhanj Road Kolkata-700023</b>
10.	<b>Date &amp; time of opening of Part-II (Price Bid )</b>	<b>Price Bid will be opened after finalization of Techno-Commercial bid. Price bid will be opened for only the techno-commercially qualified bidders. Date &amp; Time of opening of Price Bids will be intimated to the eligible vendor separately by email.</b>

**List of Annexure**

<b>Important Instructions for E-procurement -</b>	<b>Annexure-I</b>
<b>General Information -</b>	<b>Annexure-II</b>
<b>Online Techno commercial terms</b>	<b>Annexure-III</b>
<b>General Terms&amp; Conditions</b>	<b>Annexure-IV</b>
<b>Price Sheet</b>	<b>Annexure-V</b>

**Annexure-I**

## **Important Instructions for E-procurement**

This is an e-procurement event of ANDREW YULE & COMPANY LTD.

You are requested to read the Terms & Conditions (Annexure- II, III, and IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

### **1. Process of E-tender:**

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE:** THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ONLINE AT [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl)

- 1) Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

### **Contact person (ANDREW YULE & COMPANY LTD):**

- |   |   |
|---|---|
| 1. Mr. Bhaskar Bandopadhyay<br>Sr. Manager (Materials)<br>Ph. No: (033) 2449-1601 | 2) Mr. Pallab Naskar<br>Asst. Manager (Materials)<br>Ph. No.: (033) 2449-1770<br>Email:pallab.naskar@andrewyule.com |
|---|---|

Email: [bhaskar.bandopadhyay@andrewyule.com](mailto:bhaskar.bandopadhyay@andrewyule.com)

### **Contact person (E-Commerce, MSTC Ltd):**

Mr. Pritam Biswas, Assistant Manager (ERO)  
Mobile- 9903248755, email- pbiswas@mstcindia.co.in

Mr. Mayank Jain, Assistant Manager (ERO)  
Mobile- 9721277969, email- mhjain@mstcindia.co.in

Mr. Vikash Kumar Jaiswal, Regional Manager (ERO)  
Mobile- 9903042449, email- vikash@mstcindia.co.in

HELP LINE NO. (033) 2290 1004

**System Requirement:**

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 updates 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page [www.mstcecommerce.com](http://www.mstcecommerce.com) once)

**2. Part-I: Submission of EMD & other Documents:**

Within specified Date & time the vendor must submit the following documents to Sr. Manager (Materials) Electrical Division, Andrew Yule & Co. Ltd., 14, Mayurbhanj Road Kolkata-23. Off-line.

- Earnest Money of Rs. 50000.00 (Rupees Fifty thousand only) by Cheque/DD favouring Andrew Yule & Co. Ltd. Payable at Kolkata.
- General information, under Annexure-II complete in all respect alongwith desired document.
- In case of failure to submit the EMD within the stipulated time, the Tender may be rejected.
- Part-II: Online Bid submission: On the basis of submission of EMD and other Documents at Andrew Yule & co, the list of vendors who will participate in online Techno commercial and price bid submission will be finalized. Only those qualified bidders will be eligible to submit Online Techno-commercial and price bid.

**Bidding in e-Tender:**

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by ANDREW YULE & COMPANY LTD. EMD to be paid along with the Document within the last date as mentioned in Schedule of Tender.

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- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the above fees and submitted documents to Andrew Yule will be short listed by Andrew Yule and those qualified bidders can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-procurement → PSU / Govt depts. → Login under AYCL→ My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.
- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- g. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- h. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- i. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- j. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- k. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

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- l.** All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.
- m.** It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- n.** Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- o.** No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- p.** Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website [www.mstcecommerce.com/eprhome/aycl](http://www.mstcecommerce.com/eprhome/aycl) of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page [www.mstcecommerce.com/eprhome/mstc](http://www.mstcecommerce.com/eprhome/mstc) of MSTC Ltd. to familiarize them with the system before bidding.

**Annexure II**

**The following are to be submitted to Sr. Manager (Materials), Andrew Yule, Electrical Division, Kolkata Operation, Switchgear Unit, in a sealed envelope.**

1. EMD Rs: 50000/=

\*Bidder may request for exemption from submitting EMD (Refer details given in Sl No 1 of Annexure-IV, General terms & condition).

2. Tender Fees Rs: 500/=

Our Bank details for making RTGS payment.

<b>Bank Name and Address</b>	<b>IDBI BANK, GROUND FLOOR 101, PARK STREET, KOLKATA, WEST BENGAL-700016</b>
<b>IFSC Code</b>	<b>IBKL0000012</b>
<b>Account No</b>	<b>012103000000718</b>
<b>Account Name</b>	<b>ANDREW YULE &amp; COMPANY LIMITED</b>



**Annexure-III**

TECHNO-COMMERCIAL TERMS FOR 25 KVA & 63 KVA & 100KVA DISTRIBUTION TRANSFORMER.  
( ***To be filled online in mstc portal***).

SL NO	TERMS & CONDITIONS	VENDOR RESPONSE
1	The price quoted should be firm & FOR AYCL Bangalore UNIT (Inclusive of Freight and Insurance).	AGREE
2	GST rate and GST no to be indicated by the bidder.	REMARKS
3	Inspection: Inspection will be made at our works as per relevant IS. AYCL also reserves the right to inspect at supplier's premises also at different stages of production. Additionally the Transformers will also compulsorily be subjected to inspection/testing at different stores of ultimate customer at Karnataka. If any discrepancy/dispute/failure in quality arises in any Transformer ,the bidder shall have to replace the transformers at the bidder's cost .If it is needed to repair the transformers during store testing at different stores of ultimate customer ,the bidder shall undertake all responsibilities for the rectification/repair of faulty transformer & all costs of repair/rectification including transportation costs will have to be borne by the bidder. AYCL shall have no responsibility for stores testing of transformers at different stores of ultimate customer.	AGREE
4	Liquidated damage - If the delivery is delayed beyond the date of scheduled date of despatch in the purchase order, penalty will be levied @ 1/2% per week subject to a maximum of 10% subject to force majeure conditions. Please confirm acceptance.	AGREE
5	Guarantee & Servicing: Material supplied should be guaranteed against all manufacturing defects, poor workmanship, and defective raw material for a minimum period of 39 months from the date of supply. During the period if the product is found defective due to any of the above reason, the bidder shall undertake to make good by replacing with new material at his own cost. The bidder shall replace/rectify the defective transformers at different stores of Karnataka within the guarantee period or get the defective transformers rectified at bidder's workshop& deliver the same to customer's place at free of cost (All to and fro transport charges for bringing the defective transformers to the bidder's/vendor's workshop & deliver the same later on shall be borne by bidder). Bidder will be intimated regarding the failure of transformer & the vendor should deploy the workmen with	AGREE

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	necessary materials at the sites of Karnataka for rectification/replacement. Andrew Yule & Co Ltd will have no obligation in that respect.	
6	Payment Terms: 120 days' interest free letter of credit from the date of receipt of material at AYCL Bangalore unit. However acceptance of any deviation of the payment terms will be at the sole discretion of AYCL & if the deviation is accepted price of bidders who quote other payment terms will be loaded as per AYCL norms. Any advance payment terms will not be accepted.	REMARKS
7	Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever. Please confirm acceptance.	AGREE
8	Arbitration clause: All disputes relating to this offer or relating to the price of the goods supplied hereunder or otherwise arising between the seller and buyer shall be subject to and referred to the court or competent jurisdiction situated within the limits of the city of Kolkata neither the seller nor the buyer shall take or adopt any legal proceedings to enforce any claim against the order relating to this order or arising there from in any court other than the court of competent jurisdiction within the limit of the city of Kolkata.	AGREE
9	Performance Bank Guarantee:5% of the P.O. value(Basic+GST) shall be furnished as performance bank guarantee valid till the guarantee period of minimum 39months from the date of receipt & acceptance of materials at AYCL Bangalore Unit.	AGREE
10	Validity of offer: Offer should be valid for a minimum period 6 months from bid submission date.	AGREE
11	Validity of price: Your quoted rate & commercial terms should be valid for a minimum period of 12 months from the date of tender opening (Rate Contract).	AGREE
12	The order quantity will be placed on all the vendors, who have agreed to negotiated L1 rate & terms of distribution transformer, provided preference will be given to original L1 which will be more than 50% considering his technical and commercial ability and the remaining quantity will be procured from L2, L3 etc. where preference will be given to L2. The quantity for L2 will depend upon his technical & commercial ability and should not be more than 30% of the total quantity. Balance will go to L3 and other vendors following same principle. However AYCL also reserves the right to place full quantity of tender to only L1 bidder if necessary i.e. if L2,L3 bidders do not match negotiated L1 rate. Detailed manufacturing drawings will be handed over to the vendor in the event of P.O. only.L1 bidder will be determined after checking the sensitivity for additional 30% quantity.	AGREE
13	Note: Proper loading in the price shall be made by us for important terms e.g. "payment terms" cost of deliver to the destination, GST, ,others having financial implication.	AGREE
14	Delivery: 25KVA-150nos /month commencing June'19. 63KVA-50nos/month commencing June'19,100KVA-50nos/month commencing June'19.	AGREE WITH REMARKS.

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15	EMD of Rs 50000/- to be paid by DD/RTGS within scheduled date. Please mention DD no. or RTGS details in the remarks.	REMARKS
16	EMD of Rs 50000/- to be adjusted against the outstanding dues between the bidder & AYCL. Please write accepted in the remarks field if agreed.	REMARKS
17	EMD of Rs 50000/-to be waived as bidder's turnover more than Rs50crore. Please mention the turnover of last year in the remarks. Also upload supporting document.	REMARKS
18	EMD of Rs 50000/- to be waived as per vendor's attached MSME certificate. Copy of certificate to be attached.	REMARKS
19	AYCL reserves the right to terminate the contract at any time if the bidder fails to deliver the goods within schedule delivery period or major contract terms & conditions are violated by the supplier/bidder.	AGREE
20	Bidder opting LC payment, all cost related to LC shall be borne by the vendor.	AGREE WITH REMARKS
21	The transformers has to be supplied as per AYCL drawing & design & specification without any deviation.	AGREE
22	AYCL reserve the right to enter into an integrity pact with the successful bidders as per discretion of AYCL management.	AGREE

**Annexure-IV**

**GENERAL TERMS AND CONDITIONS**

1)EMD : Rs.50,000/- (Rupees Fifty Thousand only) by way of Cash Receipt/ Demand Draft drawn in favour of M/S ANDREW YULE & CO.LTD Payable at KOLKATA. Bank Guarantee from any nationalised / Scheduled / Multinational Bank for the EMD amount can also be accepted.

For bidders already enlisted with AYCL- Electrical Division, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be Rs: 50,000/=

Bidders who are MSMED units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.

Bidders whose turnover is more than Rs: 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.

2)The bidder will have to submit the following documents by 01/06/2019.

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- a) Duly filled up vendor enlistment Form(Enclosed)
- b) List of Customers
- c) Annual turnover of last three years i.e 2018-19,2017-18 & 2016-17.
- d) Copy of P/L account of last three years i.e. 2018-19,2017-18 & 2016-17.

The above details are not required for vendors/bidders who are existing vendors of AYCL.

For new vendors ,vendor enlistment process will be followed by AYCL prior to finalization of techno-commercial bids.

Price bid will be opened for the techno commercially qualified bidders only.

3)Tender fee Rs 500/- in the form of DD/pay order in favour of “Andrew Yule & Co Ltd” to be submitted within 01/06/2019 to AYCL office at 14,Mayurbhanj Road,Kolkata-700023.

Addendum/amendments/corrigendum

Before the last date of submission of tenders,AYCL may modify any of the contents of the tender notice, tender documents by issuing amendment/addendum/corrigendum. Any addendum/amendments/corrigendum issued by AYCL shall be part of the tender document & it shall be published in the e-procurement portal of [www://mstcecommerce.in](http://www.mstcecommerce.in). However AYCL shall bear no responsibility or liability arising out of non receipt of the same in time or otherwise. Bidders are requested to visit the site frequently to check whether there is any related corrigendum or not.

**PRICE FORMAT FOR 25 KVA & 63 KVA DT:**

Sl. No.	DESCRIPTION	UO M	Basic Price (RS./NO)	CGST (%)	SGST (%)	IGST (%)	Total per unit cost (T) (In Rs)
1	PARTS OF 25 KVA, 3PH, 50 HZ, 11KV/433V DISTRIBUTION TRANSFORMER AS PER AYCL OWN DRAWING & DESIGN.	NO	(a)	(b)	(c)	(d)	$T = a + \frac{a*b}{100} + \frac{a*c}{100} + \frac{a*d}{100}$
2	PARTS OF 63 KVA, 3PH, 50 HZ, 11KV/433V DISTRIBUTION TRANSFORMER AS PER AYCL OWN DRAWING & DESIGN.	NO	(a)	(b)	(c)	(d)	$T = a + \frac{a*b}{100} + \frac{a*c}{100} + \frac{a*d}{100}$
3	PARTS OF 100KVA,3PH,50HZ,11KV/433V DISTRIBUTION TRANSFORMER AS PER AYCL OWN DRAWING & DESIGN	NO	(a)	(b)	(c)	(d)	$T = a + \frac{a*b}{100} + \frac{a*c}{100} + \frac{a*d}{100}$

L-1 DETERMINED BASED ON ABOVE FORMULA IS PROVITIONAL.

ACTUAL L-1 WILL BE DETERMINED CONSIDERING OTHER CHARGES DUE TO CHANGE IN PAYMENT TERMS, TAX ETC.

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