

**ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
BRENTFORD UNIT, Electrical Division
P-25, TRANSPORT DEPOT ROAD
KOLKATA 700 088**

TENDER DOCUMENTS FOR TRANSFORMER OIL

**DETAIL NIT MAY BE VIEWED THRU MSTC WEBSITE AGAINST E TENDER AYCL/Electrical
Division -KO/79/17-18/ET/407**

ANDREW YULE & CO. LTD. invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **Company/Firm** for supply, the details of which are available in Annexure-III "**Scope of Work / Technical Specification**" as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprchome/aycl. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

AYCL reserves the right to accept or reject any tender.

Brief Description :-

I) EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) in **BARRELS** for 33 KV operation

Approximate Quantity : **85 KL** supplied In **BARRELS**

II) EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) in **TANKER** for 33 KV operation

Approximate Quantity : **180 KL** supplied In **TANKER**

III) Uninhibited TRANSFORMER OIL CONFIRMING TO IEC 60296/2012 (WITH LATEST AMENDMENTS) as per specification sheets (Annexure I) in **barrels**.

Approximate Quantity : **5 KL** supplied In **BARREL**

PLEASE CONFIRM THAT " Polychlorinated biphenyles is not used in the Oil as it is banned by Ministry of Environment".

The quantity mentioned in the Tender is our approximate requirement from **01.04.2018** up to **30.09.2018**

The quantities mentioned are indicative only and the order will be released to you from time to time during the contract period based on our actual requirement. You shall have to make supplies accordingly in phased manner.

Andrew Yule reserves the right to increase the tender quantity by 30 %.

Price quoted should be FOR destination.

Schedule of Tender

1.	TENDER NO.	AY/BU/PU/169/TRF OIL/17-18/ET Dated : 22.02.2018
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL/Electrical Division -KO/79/17-18/ET/407
4.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	26.02.2018
5.	Date of availability of NIT to the Vendors for downloading	26.02.2018
6.	Earnest Money Deposit	<ul style="list-style-type: none"> • “Earnest Money Deposit” of Rs.50,000 (Rupees Fifty Thousands only) should be paid through RTGS / NEFT . • Other document as described in Annexure I, Sl. No.2
7.	Last date of submission of EMD & other documents to AYCL Ltd.	12.03.2018
8.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/aycl	26.02.2018
9.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	12.03.2018 – 3.00 PM
10.	Date & time of opening of Part-I (Techno-Commercial Bid)	12.03.2018– 3.30 PM
11.	Date & time of opening of Part-II (Price Bid)	To be intimated to the eligible vendor .

List of Annexure

Important Instructions for E-procurement -	Annexure-I
General Information -	Annexure-II
Online Techno commercial terms -	Annexure-III
General Terms& Conditions -	Annexure-IV
Price Sheet -	Annexure-V
General Technical spec. -	Annexure –VI
IEEMA price variation clause -	Annexure -VII
GST DETAILS TO BE SUBMITTED	Annexure -VIII

Annexure-III

TECHNO-COMMERCIAL TERMS FOR TRANSFORMER OIL
(To be filled online in mstc portal).

SL NO	TERMS & CONDITIONS	VENDOR RESPONSE
1.1	<p>REQUIREMENT</p> <p><i>E-Tender offers are invited for supply of TRANSFORMER OIL for Transformer on Rate Contract basis, TO BE SUPPLIED as per specifications..</i></p> <p><i>The quantity mentioned in the Tender is our approximate requirement from 01.04.2018 up to 30.09.2018. Actual quantity shall be mentioned in the purchase order. You have to supply the transformer oil throughout the contract period according to the orders placed to you from time to time during the contract period and as per the following details mentioned below.</i></p> <p><i>Offers are subjected to rejection, in case of any ambiguity or omission of any point. The company reserves the right to accept or reject any or all the tenders or to waive any informality, minor deviation or omission or based on their past performance without assigning any reasons whatsoever.</i></p> <p><i>In case of any dispute relating to this contract, the decision of AYCL Management shall be binding and final.</i></p> <p><i>Andrew Yule reserves the right to increase the tender quantity by 30%.</i></p>	AGREE
1.2	<p>Item No 1:</p> <p>EHV GRADE TRANSFORMER OIL SHOULD CONFIRM TO IS 335/1993 (WITH LATEST AMENDMENTS). To be</p>	AGREE

	supplied in BARRELS	
1.3	Item No 2: EHV GRADE TRANSFORMER OIL SHOULD CONFIRM TO IS 335/1993 (WITH LATEST AMENDMENTS To be supplied in TANKER .	AGREE
1.4	Item No 3: Uninhibited TRANSFORMER OIL SHOULD CONFIRM TO IEC 60296/2012 (WITH LATEST AMENDMENTS).as per specification sheets (Annexure I) To be supplied in BARRELS .	AGREE
2.1	PRICE BASIS The price quoted should be for free delivery at our KOLKATA works of Andrew Yule as given below: (inclusive of Packing, Forwarding, insurance & unloading etc.). However freight cost to be mentioned separately for the purpose of IEEMA PV calculation.	AGREE
2.2	PERIOD OF RATE CONTRACT : : Effective date for start of rate contract is 01.04.2018 , and the contract shall be valid for orders placed till 30.09.2018 .	AGREE
2.3	Validity of offer: Your offer should be valid for acceptance for a period of 90 days from the date of opening of techno-commercial bid.	AGREE
2.4	Validity of price : The price quoted should be valid for orders placed from 01.04.2018 up to 30.09.2018 with PVC.	AGREE
2.5	QUANTITY VARIATION: Andrew Yule reserves the right to increase the tender quantity item wise or in totality by 30%.	AGREE
2.6	Delivery Lead Time : The transformer oil should be delivered within a maximum of 7 to 10 days for local vendors and 7 to 15 day for outstation vendors from the date of issue of purchase order / LC and as per the delivery schedule mentioned in our purchase orders.	AGREE
2.7	Minimum Delivery Quantity : Andrew Yule prefers minimum delivery of 20 to 30 barrels per consignment and not exceeding 80 barrels per consignment . Kindly provide your minimum delivery quantity in Drums.	REMARKS
2.8	Supply in Drums: Please indicate the quantity of oil supplied in Litres per drum	REMARKS
2.9	Supply in Tanker: Please indicate the minimum quantity of oil supplied per tanker. Our requirement is around 20 KI / tanker.	REMARKS
2.10	Delivery & Destination: You have to deliver as per our requirement in phased manner throughout the contract period against orders placed on you from time to time as per our requirement. The grade, quantity and delivery schedule will be informed to you vide purchase order and you have to effect supplies accordingly . a) ANDREW YULE & COMPANY LIMITED	AGREE

	<p>BRENTFORD UNIT, (Electrical Division) P-25, TRANSPORT DEPOT ROAD. KOLKATA 700 088</p> <p>b) ANDREW YULE & COMPANY LIMITED 14, MAYURBHUNJ ROAD, (Electrical Division) KOLKATA -700 023</p>	
2.11	<p>Distribution of Tender quantity among all the qualified bidders. Distribution of Tender quantity among all the qualified bidders. Negotiated landed L1 price will be counter-offered to other bidders whose price bid was opened. The tender quantity will be split among bidders who will match the negotiated landed L-1 price as per the discretion of the management which is as follows.</p> <p>a) The order quantity is to be placed on all the vendors, who have agreed to match the Negotiated landed L1 price & Terms, provided preference will be given to original L-1 which will be more than 50% considering his technical and commercial ability and the remaining quantity will be procured from L-2, L-3 etc bidders. where preference will be given to L-2 considering the original value. The quantity for L2 who has matched the negotiated landed L-1 price will depend upon his Technical & Commercial ability and should not be more than 30% of the total quantity. Balance will go to L3 and other Vendors following same principle.</p> <p>If none of the other bidders whose price bids have been opened agree to match the negotiated L-1 price, Andrew Yule reserves the right to order the entire Tender quantity on the L-1 bidder.</p>	AGREE
3.1	<p>Packing: Packing should be done properly to avoid any transit damage. Supply will be made in Non-Returnable new Drums.</p>	AGREE
3.2	<p>Test Certificate: Test Certificate to be submitted along with your Delivery Challan.</p>	AGREE
3.3	<p>CONDITIONS FOR SUPPLY: Transformer oil should be supplied as per our specification given in Annexure VI and will be inspected as per our inspection plan no. QAP 001 Rev.0</p>	AGREE
3.4	<p>OWN REFINERY : You should have own refinery for processing TOBS.</p>	AGREE
3.5	<p>Inspection / Testing: Initial inspection should be done by you at your works before despatch and report submitted. Oil supplied should withstand all parameters as per IS 335/1993 (with latest amendments) standard and IEC IEC 60296/2012 (WITH LATEST AMENDMENTS) including BDV, however final inspection and acceptance shall be done at AYCL's factory.</p>	AGREE

	Oil when taken from the tanker should withstand all tests confirming to IS 335/1993 (with latest amendments) and including BDV test. On receipt of material Test can be done at our works or through CPRI / ERDA (at AYCL cost). In no case deviation from IS or IEC standard shall be accepted. Non Confirming Material to be rectified / replaced (as suggested by our inspection authority) and re-submitted for acceptance by AYCL.	
4.1	Guarantee: Materials should be guaranteed for manufacturing defects, poor workmanship and defective raw materials for a minimum period of 18 months after delivery or 12 months after commissioning, whichever is earlier. During this period if the product is found to be defective due to any of the above reasons, you shall undertake to repair / replace the same FREE of COST.	AGREE
4.2	Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever. Please confirm acceptance.	AGREE
4.3	Security Deposit - The EMD amount of the successful Bidder will be retained as security deposit towards the execution of the order and the same will be released after completion of order. Please confirm acceptance.	AGREE
4.4	Liquidated damage - If the delivery is delayed beyond the date of scheduled date of despatch in the purchase order, penalty will be levied @ 1/2% per week subject to a maximum of 5% . Please confirm acceptance.	AGREE
4.5	Legal condition: Any contract entered against this tender will be as per the following legal condition- "It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises P-25, TRANSPORT DEPOT ROAD, KOLKATA 700 088 and 14, MAYURBHANJ ROAD, (Electrical Division) KOLKATA-700 023 and in the event any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts.	AGREE
4.6	Price Variation Clause : Prices shall be variable as per IEEMA 'S PV Cir No. IEEMA /PVC/ TR-OIL / 2011 , effective from 1 ST. JULY 2011. (Refer Annexure –VII) The Base price reference as per IEEMA circular shall be applicable on the IEEMA Price of FEBRUARY 2018 .	AGREE
4.7	START of CREDIT PERIOD : The credit period will start from the date of receipt and acceptance of material at	AGREE

	Andrew Yule, KOLKATA WORKS.	
4.8	<p>Landed Cost Calculation :</p> <p>The price calculated by MSTC is provisional. The actual landed cost shall be done after proper Loading in the Price by us for important parameters like (i) Payment Terms (ii) GST, etc. (iii) L-1 vendor will be judged after taking proper credit of GST and other terms having financial impacts like payment terms, credit period etc. Price comparison shall be done based on Landed cost. Final Landed Cost shall be calculated by AYCL as per their Norms. <u>With introduction of GST, proper credit will be applicable while calculating the landed cost, and L-1 shall be decided accordingly. Please indicate your GST rate, HSN code and Registration details.your GST rate, HSN code and Registration details.</u></p>	AGREE
5.1	<p>PAYMENT TERMS: -Direct Credit</p> <p>In case it is agreed for direct credit, write AGREED in the remarks field, please fill 5.1 with number of days of direct credit, otherwise fill 5.2 with 0 (Zero).</p>	REMARKS
5.2	<p>Please indicate the number of days of direct credit.</p> <p>(Andrew Yule’s payment term is minimum 90 days direct credit from acceptance of material. If the offered payment term is less than 90 days , bids will be opened at the sole discretion of Andrew Yule & price will be loaded as per Andrew Yule’s norms. Any advance payment terms will not be accepted.</p>	REMARKS
5.3	<p>PAYMENT TERMS: - Against L/C</p> <p>Bidders, who wish to quote with L/c, select “AGREE” IN 5.3 & fill 5.4 with number of days of credit.</p> <p>Bidders, who have selected agreed in 5.1 and filled credit days in 5.2 should select “ Disagree “ in 5.3 and fill 5.4 with 0 (Zero).</p>	REMARKS
5.4	<p>Please indicate the number of days of credit against L/C</p> <p>(Andrew Yule’s payment term is minimum 90 days direct credit from acceptance of material. If the offered payment term is less than 90 days , bids will be opened at the sole discretion of Andrew Yule & price will be loaded as per Andrew Yule’s norms. Any advance payment terms will not be accepted.</p>	REMARKS
5.5	Vendors opting LC payment, all costs related to LC shall be borne by the vendor	AGREE
5.6	If a bidder select AGREE in both Credit & LC, their offer will not be accepted	AGREE
6.1	<p>EMD : An Earnest Money Deposit, of Rs. 50,000 to be submitted in the form of RTGS / NEFT favouring Andrew Yule & Co. Ltd. or specific request for exemption of EMD has to be submitted along with necessary supporting documents for exemption. EMD MONEY / EXEMPTION REQUEST SHOULD BE SUBMITTED ALONG WITH TECHNO COMMERCIAL BID. BIDDERS WHO WILL NOT</p>	AGREE

	SUBMIT EMD OR NOT MAKE PROPER APPEAL FOR EMD EXEMPTION, THEIR TENDER WILL NOT BE CONSIDERED	
6.2	EMD – EMD amount to be paid by RTGS / NEFT within the schedule date. If agreed, please ATTACH & UPLOAD copy of UTR details.	REMARKS
6.3	EMD amount to be adjusted against the outstanding dues between the vendor & AYCL. If agreed please ATTACH & UPLOAD copy of Exemption Request Letter and write UPLOADED in the remarks field.	REMARKS
6.4	EMD amount to be waived as our turnover more than Rs 50crore. if agreed Please mention the turnover of last year in the remarks field. Also attach & upload supporting document (Balance Sheet & Profit-Loss A/c).	REMARKS
6.5	EMD amount to be waived as per our attached MSME certificate. If agreed, Please mention “Exemption for MSME” in the remarks field. Also Attach & Upload the MSME certificate as supporting document.	REMARKS
6.6	You have to agree to any one of the above options for EMD / EMD Exemption.	AGREE
6.7	Tender fees of Rs 500/= to be paid by RTGS / NEFT within the schedule date. Please ATTACH & UPLOAD copy of UTR details.	REMARKS
7.1	ELIGIBILITY CRITERION : 1) Bidder should be capable of supplying transformer oil for AVR , Transformer. Bidders should have a minimum turnover of Rs. 5 Crores per annum. Bidders should enclose copy of last 3 year’s Balance sheets and Profit & Loss A/C to evaluate the financial ability (** Note) 2) .Bidders should submit copies of purchase orders executed during Year 2016-2017, for having supplied transformer oil for AVR, Transformers . (** Note). 3) Performance Certificate from reputed Organisation needs to be submitted. (** Note). 4) Offers received without copies of performance certificate will be rejected 5) Bidders organization should be certified ISO 9001-2008 edition. A copy of the certificate should be submitted. 6) Bidders who have obtained BIS Certificate for the product. A copy of the certificate should be submitted	AGREE
8.1	UPLOADING DOCUMENTS : Please upload the following documents and write UPLOADED in the remarks field of AGREED WITH REMARKS. 1) EMD – Attach copy of UTR details/Exemption document 2) Tender Fees of Rs. 500/- Attach copy of UTR details 3) Vendor form as per Annexure – II , (**Note) 4) Customer list. (** Note)	AGREED WITH REMARKS

	5) Copy of valid ISO 9001 - 2008 edition certificate. 6) Balance sheets and P&L Account. (** Note) 7) Copies of purchase orders & Performance Certificate. (** Note) 8) Copy of the certificate for having tested your Oil as per IS 335/1993 at CPRI / ERDA 9) Copy of BIS Certificate for the Product 10) Trade License. (** Note) 11) A copy of Banker's Certificate. (** Note) 12) GST DETAILS as per Annexure – VIII 13) Any other relevant certificate or documents referred in our NIT (** Note) Those bidders who had participated and qualified in our earlier tender or bidders in AYCL-Kolkata approved vendor list need not submit the documents.	
9.0	GST	
9.1	GST RULES : You have to abide by the GST Rules and regulations	AGREE
9.2	GST RATE AS %	REMARKS
9.3	GST REGISTRATION NUMBER	REMARKS
9.4	HSN DESCRIPTION & CODE	REMARKS

Annexure-V

PRICE FORMAT FOR TRANSFORMER OIL :-

Sl. NO	DESCRIPTION	UNIT (Quantity)	Basic Price (RS./L)
		Ltr	(a)
1	EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) In Barrels	85,000	
2	EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) In Tankers	180,000	
3	Uninhibited TRANSFORMER OIL CONFIRMING TO IEC 60296/2012 (WITH LATEST AMENDMENTS).as per specification sheets In Barrels	5,000	
4	Freight Cost : Please mention freight cost considered for free delivery at our works.(Pl ref PRICE BASIS clause above) SUPPLY IN DRUMS for IS335/1993	Rs/Litre	
5	Freight Cost : Please mention freight cost considered for free delivery at our works.(Pl ref PI ref PRICE BASIS clause above) SUPPLY IN TANKER FOR IS 335.1993	Rs/Litre	

6	Freight Cost : Please mention freight cost considered for free delivery at our works.(Pl ref Pl ref PRICE BASIS clause above) SUPPLY IN DRUMS for IEC 60296/2012	Rs/Litre	
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Note :

The price calculation as done by MSTC is provisional.

Price comparison shall be done based on Landed cost. Final Landed Cost shall be calculated by AYCL as per their Norms.

Formula for calculation of Landed Cost = Basic +Duties +Interest cost (if any) for different payment terms etc (if any) + Any other cost having financial impact Less CREDIT availed through GST

L-1 vendor will be judged after taking proper credit and other terms having financial impacts. The landed cost & L-1 shall be decided accordingly.

The above calculations are based on the prevailing rates and taxes applicable. However, in case of introduction of any other taxes or tax structure the calculation may vary accordingly.