

NOTICE INVITING TENDER

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NIT NO. 04/2014-15 Dated 11.07.2014

Hooghly Printing Co. Ltd. (HPC) invites Offers in sealed covers from Transporters for Annual Rate Contract for transportation of materials related to Printing & allied Industry within various destinations in and around Kolkata, West Bengal on full load door delivery basis.

Transportation to be made through: (A) Trucks having loading capacity of 5 MT (B) Trucks having loading capacity of 3 MT (C) Trucks having loading capacity of 1 MT

1. Eligibility:

A) Transporters should own at least 1 No. of Commercial Vehicle of their own in any of the above mentioned categories. The first registration of the vehicle must be within 5 years. A declaration to this effect is to be made by the transporter. (Documentary Proof to be submitted)

B) Bidders should have Trade License, I.T.PAN and Service Tax Registration. (Documentary Proof to be submitted)

C) Bidders should have worked with any Government Departments/Statutory Bodies/Public Sector Undertakings within the last two Years. (Documentary Proof to be submitted)

D) Bidders should have Office and Garage within Kolkata/Howrah/Baranagar/South & North DumDum Municipal Areas. (Documentary Proof to be submitted)

2. Scope of Service: Last financial year HPC have handled of 2500 MT (apprx.) of materials. However the same may vary in actual. Road transportation of materials to be made in and around Kolkata and adjoining areas, West Bengal by 1 MT and/or 3 MT and/or 5 MT goods carriages during the period July, 2014 to August, 2015.

A) **Placement of Truck** - Transporters should always remain available round the clock over Telephone / Fax/E-mail for communication. Transporters are required to place vehicles within 24 hours of receipt of intimation received from HPC over Telephone / Fax/E-mail.

3. Estimated value of Work = Estimated Annual Value of the Work is Rs. 25 Lakhs (apprx.) annually.

4. Insurance: Insurance shall be arranged by the company under its Open Marine Policy.

5. Validity of Contract –The Contract will be valid from July, 2014 to August, 2015. However the same may be extended for a further period of six months by mutual consent.

6. Rate: Rates to be quoted by the transporters per trip basis as per the format available in the tender documents. Such rates should be inclusive of loading & unloading charges, incidental expenses etc. and shall remain valid till 30.08.2015.

7. Security Deposit: The successful Bidder shall maintain a interest free Security Deposit of Rs.1,00,000/- (One Lakh Only) with the Company during the contract period i.e. July, 2014 to August, 2015. Such Security Deposits to be furnished in the form of Demand Draft/Pay Order payable at Kolkata favouring “**Hooghly Printing Co. Ltd.**”

8. Earnest Money Deposit: Rs.20000/- (Rupees Fifty Thousand Only) in the form of demand draft/pay order favouring “**HOOGHLY PRINTING CO. LTD.**” payable at Kolkata to be submitted with the offer which will be refunded to the unsuccessful bidders.

9. Tender Form: The Tender Form will be available from the above address on any working day excluding Saturday between 11.00 Hrs. and 15.00 Hrs. on payment of Rs.100/- (Rupees One Hundred Only) in the form of Demand Draft/Pay Order favouring “**HOOGHLY PRINTING CO. LTD.**” payable at Kolkata. In the alternative Bidders may download the tender form from the company's website www.hooghlyprinting.com In such case Demand Draft/Pay Order for Rs. 100/- favouring “**HOOGHLY PRINTING CO. LTD.**” payable at Kolkata to be submitted along with the Offer.

10. Payment Terms: Payment will be made on 30 (Thirty) days credit basis. Credit period to commence from the date of submission of invoice along with challan duly receipted by the consignee.

11. Submission of Offers: Last date of Submission of Offers is 30.07.2014 by 15.00 Hrs. The offers would be opened on 30.07.2014 by 16.00 Hrs.

12. Resolving of Disputes: Any dispute arising out of these transactions shall be subject to the jurisdiction of competent Court at Kolkata. The management reserves the right to accept or reject any or all the offers and/or to divide the job between one or more bidders without assigning any reason whatsoever.

Date: 11.07.2014

For HOOGHLY PRINTING CO. LTD.

Place: Kolkata

Sr. Manager (F&A)

HOOGLY PRINTING CO. LTD.
(A. Govt. of India Enterprise)
41, Chowringhee Road, Kolkata – 700 071

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TENDER FORM

1. NIT NO. & DATE: NIT 04/2014-15 DT. 11-07-2014

2. NAME OF THE BIDDER IN FULL :

3. ADDRESS OF THE BIDDER

(a) Registered Office :

(b) Head Office :

(c) Branches :

(d) Workshop/Godown :

(e) Depot :

4. TELEPHONE NO./ FAX / E-MAIL :

5. STATUS OF THE ORGANISATION :
Proprietorship / Partnership / Ltd. Co./
Pvt. Ltd. Co.

DATE OF COMMENCEMENT OF BUSINESS:

NAME, FATHER'S NAME & RESIDENTIAL :
ADDRESS OF PARTNERS / DIRECTORS /
PROPRIETOR AS THE CASE MAY BE
(Use separate sheet if necessary)

WHETHER THE TRANSPORTER IS BANK :
APPROVED (if so please furnish credentials)

9. BANK PARTICULARS :

(a) Name of the Bank & Branch :

(b) Address of the Branch :

(c) Telephone No. of the Branch :

(c) Account Number :

(d) Type of Account :

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(e) IFS Code of the Branch :

(f) Term loan sanctioned :

(g) Bank Guarantee limit :

10. TRADE LICENCE NO. :
(Please attach a photo copy)

11. SERVICE TAX REGISTRATION NO. :

12. I. T. PERMANENT ACCOUNT NO.:
(Please attach photo copy)

13. WHETHER THE APPLICANT IS ENLISTED :
WITH ANY PUBLIC SECTOR
UNDERTAKING, STATUTORY BODY
CENTRAL OR STATE GOVT. DEPT
(if so, the details to be furnished)

14. WHETHER THE APPLICANT HAS BEEN
BLACK LISTED BY ANY PUBLIC SECTOR
UNDERTAKING, STATUTORY BODY
CENTRAL OR STATE GOVT. DEPT

15. FINANCIAL CAPACITY :

(a) Fixed Capital:

(b) Working Capital :
(Copy of audited Balance Sheet to be enclosed)

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16. PROOF OF MAJOR TRANSPORTATION

CONTRACTS EXECUTED DURING THE

LAST TWO FINACIAL YEARS

(Documentary proof to be enclosed)

(a) Name(s) of the Customer(s) :

(b) Value of the Orders :

(c) No. of Orders :

17. PARTICULARS OF GOODS CARRIAGES

OWNED BY THE TRANSPORTER :

(Photocopies of certificate of registration to be enclosed)

Sl. No.	Vehicle Regn. No.	Make	Model (Year of first Regn.)	Carrying Capacity(M.T)
1.				
2.				
3.				
4.				
5.				
6.				
7.				

(Attach separate sheet wherever necessary)

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TENDER FORM FOR NIT 04/2014-15 DT. 11-07-2014

15. Destinations:

POSTAL CODE	LOCATION	ZONE
Postal Code Kolkata: 700001	Pin Code Number of BBD Bag / GPO Kolkata	C
Postal Code Kolkata: 700012	Pin Code Number of Boubazar	C
Postal Code Kolkata: 700013	Pin Code Number of Dharmotala/Dharmtala/Esplanade	C
Postal Code Kolkata: 700014	Pin Code Number of Entali / Entally	C
Postal Code Kolkata: 700016	Pin Code Number of Park Street	C
Postal Code Kolkata: 700017	Pin Code Number of Circus Avenue	C
Postal Code Kolkata: 700062	Pin Code Number of WB Rajyapal Campus	C
Postal Code Kolkata: 700069	Pin Code Number of Esplanade	C
Postal Code Kolkata: 700071	Pin Code Number of Middleton Road	C
Postal Code Kolkata: 700072	Pin Code Number of Princep Street	C
Postal Code Kolkata: 700073	Pin Code Number of Chittaranjan Avenue	C
Postal Code Kolkata: 700087	Pin Code Number of New Market	C
Postal Code Kolkata: 700015	Pin Code Number of Tangra	E
Postal Code Kolkata: 700046	Pin Code Number of Gabinda Ghatik Road	E
Postal Code Kolkata: 700054	Pin Code Number of Kankurgachi	E
Postal Code Kolkata: 700066	Pin Code Number of Bidhannagar / Ultadanga	E
Postal Code Kolkata: 700067	Pin Code Number of Ultodanga Main Road	E
Postal Code Kolkata: 700085	Pin Code Number of K.G. Bose Sarani	E
Postal Code Kolkata: 700091	Pin Code Number of Sechbhawan / Sech Bhavan Salt Lake	E
Postal Code Kolkata: 700097	Pin Code Number of Purbachal Salt Lake	E
Postal Code Kolkata: 700098	Pin Code Number of Bidhannagar Sai Complex	E
Postal Code Kolkata: 700105	Pin Code Number of Dhapa	E
Postal Code Kolkata: 700106	Pin Code Number of ATI Salt Lake	E
Postal Code Kolkata: 700135	Pin Code Number of Rajarhat	E
Postal Code Kolkata: 700136	Pin Code Number of Rajarhat Gopalpur	E
Postal Code Kolkata: 700064	Pin Code Number of Salt Lake	E
Postal Code Kolkata: 700010	Pin Code Number of Baleghata	E
Postal Code Kolkata: 700002	Pin Code Number of Cossipore	N
Postal Code Kolkata: 700003	Pin Code Number of Bagbazar	N
Postal Code Kolkata: 700004	Pin Code Number of Shyambazar	N
Postal Code Kolkata: 700005	Pin Code Number of Hatkhola	N
Postal Code Kolkata: 700006	Pin Code Number of Bideon Street	N
Postal Code Kolkata: 700007	Pin Code Number of Burabazar	N
Postal Code Kolkata: 700037	Pin Code Number of Belgachia	N
Postal Code Kolkata: 700009	Pin Code Number of Raja Rammohon Roy Sarani	N
Postal Code Kolkata: 700011	Pin Code Number of Narkeldanga	N
Postal Code Kolkata: 700050	Pin Code Number of Sinthi / Sinthee	N
Postal Code Kolkata: 700102	Pin Code Number of Kestopur	N.E.
Postal Code Kolkata: 700048	Pin Code Number of Sribhumi	N.E.
Postal Code Kolkata: 700079	Pin Code Number of Italgachaa	N.E.
Postal Code Kolkata: 700080	Pin Code Number of Mall Road	N.E.
Postal Code Kolkata: 700081	Pin Code Number of Rajbari Colony	N.E.
Postal Code Kolkata: 700055	Pin Code Number of Bangur Avenue	N.E.
Postal Code Kolkata: 700083	Pin Code Number of Nandan Nagar	N.E.
Postal Code Kolkata: 700089	Pin Code Number of Laketown	N.E.
Postal Code Kolkata: 700090	Pin Code Number of Nowapara	N.E.
Postal Code Kolkata: 700074	Pin Code Number of Motijhil	N.E.
Postal Code Kolkata: 700077	Pin Code Number of Bediapara	N.E.
Postal Code Kolkata: 700052	Pin Code Number of Dumdum Airport	N.E.
Postal Code Kolkata: 700030	Pin Code Number of Ghughudanga	N.E.
Postal Code Kolkata: 700028	Pin Code Number of Dumdum	N.E.
Postal Code Kolkata: 700101	Pin Code Number of Prafullakanan	N.E.
Postal Code Kolkata: 700065	Pin Code Number of Rabindranagar	N.E.
Postal Code Kolkata: 700035	Pin Code Number of Alambazar	N.S.-I
Postal Code Kolkata: 700036	Pin Code Number of Barahnagar / Baranagar	N.S.-I
Postal Code Kolkata: 700049	Pin Code Number of Nimta	N.S.-I

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POSTAL CODE	LOCATION	ZONE
Postal Code Kolkata: 700134	Pin Code Number of Nilachal	N.S.-I
Postal Code Kolkata: 700108	Pin Code Number of ISI (Indian Statistical Institute)	N.S.-I
Postal Code Kolkata: 700125	Pin Code Number of Noapara	N.S.-I
Postal Code Kolkata: 700056	Pin Code Number of Belghoria / Belgharia	N.S.-I
Postal Code Kolkata: 700057	Pin Code Number of Ariadaha	N.S.-I
Postal Code Kolkata: 700058	Pin Code Number of Kamarhati	N.S.-I
Postal Code Kolkata: 700059	Pin Code Number of Deshbandhu Nagar	N.S.-I
Postal Code Kolkata: 700155	Pin Code Number of Abdalpur.	N.S.-I
Postal Code Kolkata: 700109	Pin Code Number of Agarpara	N.S.-I
Postal Code Kolkata: 700076	Pin Code Number of Dakshineswar	N.S.-I
Postal Code Kolkata: 700111	Pin Code Number of Sodepur Ghola Bazaar	N.S.-I
Postal Code Kolkata: 700112	Pin Code Number of Panshila / Pansila	N.S.-I
Postal Code Kolkata: 700113	Pin Code Number of Natagarh	N.S.-I
Postal Code Kolkata: 700114	Pin Code Number of Panihati	N.S.-I
Postal Code Kolkata: 700115	Pin Code Number of Sukhchar Sodepur	N.S.-I
Postal Code Kolkata: 700116	Pin Code Number of Balaram Dharma Sopan	N.S.-I
Postal Code Kolkata: 700117	Pin Code Number of Khardaha	N.S.-I
Postal Code Kolkata: 700118	Pin Code Number of Rahara Khardaha	N.S.-I
Postal Code Kolkata: 700119	Pin Code Number of Titagarh	N.S.-I
Postal Code Kolkata: 700120	Pin Code Number of Barrackpore Head Office	N.S.-I
Postal Code Kolkata: 700121	Pin Code Number of Nilgunje Bazaar	N.S.-I
Postal Code Kolkata: 700122	Pin Code Number of Nonachandanpukur	N.S.-I
Postal Code Kolkata: 700123	Pin Code Number of Talpukur	N.S.-I
Postal Code Kolkata: 700124	Pin Code Number of Barasat Head Office	N.S.-I
Postal Code Kolkata: 700126	Pin Code Number of Nabapally	N.S.-II
Postal Code Kolkata: 700127	Pin Code Number of Hridaypur	N.S.-II
Postal Code Kolkata: 700128	Pin Code Number of Badu	N.S.-II
Postal Code Kolkata: 700129	Pin Code Number of Madhyamgram	N.S.-II
Postal Code Kolkata: 700130	Pin Code Number of Madhyamgram Bazaar	N.S.-II
Postal Code Kolkata: 700131	Pin Code Number of New Barrackpore	N.S.-II
Postal Code Kolkata: 700132	Pin Code Number of Ganganagar	N.S.-II
Postal Code Kolkata: 700133	Pin Code Number of Michael Nagar	N.S.-II
Postal Code Kolkata: 700051	Pin Code Number of Birati	N.S.-II
Postal Code Kolkata: 700110	Pin Code Number of Sodepur	N.S.-II
Postal Code Kolkata: 700042	Pin Code Number of Kasba	S.E.
Postal Code Kolkata: 700107	Pin Code Number of East Calcutta Township	S.E.
Postal Code Kolkata: 700099	Pin Code Number of Kalikapur	S.E.
Postal Code Kolkata: 700100	Pin Code Number of VIP Nagar	S.E.
Postal Code Kolkata: 700039	Pin Code Number of Tiljala	S.E.
Postal Code Kolkata: 700075	Pin Code Number of Santoshpur	S.E.
Postal Code Kolkata: 700094	Pin Code Number of Pancha Sayar	S.E.
Postal Code Kolkata: 700078	Pin Code Number of Haltu	S.E.
Postal Code Kolkata: 700018	Pin Code Number of Battala	S.W.
Postal Code Kolkata: 700034	Pin Code Number of Behala	S.W.
Postal Code Kolkata: 700043	Pin Code Number of S.E. Rail	S.W.
Postal Code Kolkata: 700044	Pin Code Number of Badartala	S.W.
Postal Code Kolkata: 700023	Pin Code Number of Khidirpur / Khidderpore	S.W.
Postal Code Kolkata: 700024	Pin Code Number of Garden Reach	S.W.
Postal Code Kolkata: 700060	Pin Code Number of Parnasree / Parnashri	S.W.
Postal Code Kolkata: 700061	Pin Code Number of Sarsuna	S.W.
Postal Code Kolkata: 700038	Pin Code Number of Shahpur	S.W.
Postal Code Kolkata: 700063	Pin Code Number of Thakurpukur	S.W.
Postal Code Kolkata: 700088	Pin Code Number of Brasebridge	S.W.
Postal Code Kolkata: 700008	Pin Code Number of Barisa	S.W.
Postal Code Kolkata: 700137	Pin Code Number of Budge Budge	S.W.
Postal Code Kolkata: 700138	Pin Code Number of Pujali	S.W.
Postal Code Kolkata: 700140	Pin Code Number of Batanagar	S.W.
Postal Code Kolkata: 700141	Pin Code Number of Maheshtala	S.W.

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POSTAL CODE	LOCATION	ZONE
Postal Code Kolkata: 700142	Pin Code Number of Santoshpur Maheshtala	S.W.
Postal Code Kolkata: 700143	Pin Code Number of Sarkar Pool	S.W.
Postal Code Kolkata: 700144	Pin Code Number of Baruipur Head Office	S.S.
Postal Code Kolkata: 700145	Pin Code Number of Malancha Mahinagar	S.S.
Postal Code Kolkata: 700146	Pin Code Number of Kodalia	S.S.
Postal Code Kolkata: 700147	Pin Code Number of Subhasgram	S.S.
Postal Code Kolkata: 700148	Pin Code Number of Harinavi	S.S.
Postal Code Kolkata: 700149	Pin Code Number of Rajpur	S.S.
Postal Code Kolkata: 700150	Pin Code Number of Sonarpur	S.S.
Postal Code Kolkata: 700151	Pin Code Number of Dakshin Jagaddal	S.S.
Postal Code Kolkata: 700152	Pin Code Number of Panchpota	S.S.
Postal Code Kolkata: 700153	Pin Code Number of Laskarpur	S.S.
Postal Code Kolkata: 700154	Pin Code Number of Boral / Bodal	S.S.
Postal Code Kolkata: 700103	Pin Code Number of Narendrapur	S.S.
Postal Code Kolkata: 700104	Pin Code Number of Joka, South Kolkata	S.S.
Postal Code Kolkata: 700139	Pin Code Number of Vivekananda Pally	S.S.
Postal Code Kolkata: 700084	Pin Code Number of Garia	S
Postal Code Kolkata: 700086	Pin Code Number of Baghajatin	S
Postal Code Kolkata: 700092	Pin Code Number of Rigent Estate	S
Postal Code Kolkata: 700093	Pin Code Number of Purbo Putiari	S
Postal Code Kolkata: 700053	Pin Code Number of New Alipur	S
Postal Code Kolkata: 700095	Pin Code Number of Golf Green	S
Postal Code Kolkata: 700096	Pin Code Number of Bramhapur	S
Postal Code Kolkata: 700019	Pin Code Number of Baligaunj	S
Postal Code Kolkata: 700020	Pin Code Number of Lala Lajpath Roy Sarani	S
Postal Code Kolkata: 700021	Pin Code Number of Fort William	S
Postal Code Kolkata: 700022	Pin Code Number of Hasting	S
Postal Code Kolkata: 700029	Pin Code Number of Sarat Bose Road	S
Postal Code Kolkata: 700025	Pin Code Number of Bhabanipur / Bhawanipur	S
Postal Code Kolkata: 700026	Pin Code Number of Kalighat	S
Postal Code Kolkata: 700027	Pin Code Number of Alipur	S
Postal Code Kolkata: 700031	Pin Code Number of Dhakuria	S
Postal Code Kolkata: 700032	Pin Code Number of Jadavpur University	S
Postal Code Kolkata: 700033	Pin Code Number of Tallyganj / Tollygunje	S
Postal Code Kolkata: 700068	Pin Code Number of Jodhpur Park	S
Postal Code Kolkata: 700070	Pin Code Number of Bansdrone	S
Postal Code Kolkata: 700040	Pin Code Number of Rigent Park	S
Postal Code Kolkata: 700041	Pin Code Number of Paschim Putiary	S
Postal Code Kolkata: 700045	Pin Code Number of Lake Gardens	S
Postal Code Kolkata: 700047	Pin Code Number of Naktala	S
	Howrah Municipal Corporation Area South (upto Howrah Maidan)	H-I
	Howrah Municipal Corporation Area North (Howrah Maidan upto Salkia,Bally)	H-II
	Dhulagorh Industrial Estate	H-III
	Bantala Leather Complex and Ghatakpur	S.E.-I

- Destination points are indicative in nature and may change as and when required within the mentioned zones.

Note: The Tenderer should sign on each and every page of this Tender Form under his seal.

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16. EMD PARTICULARS:

i) DD/Pay Order No.....and date.....for Rs.20,000/-

ii) Bank.....Branch.....

17. **Price:** Rates to be quoted on zone to zone basis and should inclusive of loading & unloading charges.(Rs./Per Trip)

Rates for Category (A) Trucks having loading capacity of 5 MT:

ZONES	C	E	N	N.E.	N.S.-I	N.S.-II	S.E.	S.W.	S.S.	S	H-I	H-II	H-III	S.E.-I
C														
E														
N														
N.E.														
N.S.-I														
N.S.-II														
S.E.														
S.W.														
S.S.														
S														
H-I														
H-II														
H-III														
S.E.-I														

Remarks(If any):

Date:

Place:

Signature of authorized person with seal

Note: The Tenderer shall sign on each and every page of this Tender Form under his seal.

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Rates for Category (B) Trucks having loading capacity of 3 MT:

ZONES	C	E	N	N.E.	N.S.-I	N.S.-II	S.E.	S.W.	S.S.	S	H-I	H-II	H-III	S.E.-I
C														
E														
N														
N.E.														
N.S.-I														
N.S.-II														
S.E.														
S.W.														
S.S.														
S														
H-I														
H-II														
H-III														
S.E.-I														

Remarks (If any):

Note: The Tenderer shall sign on each and every page of this Tender Form under his seal.

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Rates for Category (C) Trucks having loading capacity of 1 MT:

ZONES	C	E	N	N.E.	N.S.-I	N.S.-II	S.E.	S.W.	S.S.	S	H-I	H-II	H-III	S.E.-I
C														
E														
N														
N.E.														
N.S.-I														
N.S.-II														
S.E.														
S.W.														
S.S.														
S														
H-I														
H-II														
H-III														
S.E.-I														

- Taxes if any to be mentioned separately.

- Rates to be mentioned for movement between two points within the same zone to be separately stated under the followings:

For 1 MT (Rs. /per Trip):

For 3 MT (Rs. /per Trip):

For 5 MT (Rs. /per Trip):

Remarks (If any):

Date:

Place:

Signature of authorized person with seal

Note: The Tenderer shall sign on each and every page of this Tender Form under his seal.

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I/We hereby certify that the above particulars furnished by me/us are true to the best of my/our knowledge and belief; and in case of misrepresentation of facts, Hooghly Printing Co. Ltd. shall have the right to reject this Tender.

Date:

Place :

Signature of authorized person with seal

Note: *The Tenderer shall sign on each and every page of this Tender Form under his seal.*

