

ANDREW YULE & CO. LTD. Invites – Tender under single stage two part system (**Part I : Techno-Commercial Bid and Part II: Price Bid**) for Installation & Commissioning of 3 Nos 11KV Indoor VCB Panels.as per “Scope of work / Technical specification” as specified in this tender document.

Tender document may be downloaded from MSTC website [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl). Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

We request you to submit your offer for Installation, testing & Commissioning of 3 nos 11 KV Indoor VCB Panels at Gun & Shell Factory, Cossipore.

**Schedule of Tender**

1.	E-TENDER NO.	AYCL/Electrical Division KO/2/19-20/ET/24
2.	MODE OF TENDER	<u>e-Procurement System</u> - Online submission of <b>Part I</b> - Techno-Commercial Bid and <b>Part II</b> - Price Bid through <a href="http://www.mstcecommerce.com/eprochome/aycl">www.mstcecommerce.com/eprochome/aycl</a> The interested bidders are requested to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	22.04.2019 – 04.00 PM
4.	Date of availability of NIT to the Vendors for downloading	22.04.2019 – 04.00 PM
5.	Earnest Money Deposit and uploading of documents	As described in Annexure II
6.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at <a href="http://www.mstcecommerce.com/eprochome/aycl">www.mstcecommerce.com/eprochome/aycl</a>	22.04.2019 – 04.00 PM
7.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at <a href="http://www.mstcecommerce.com/eprochome/aycl">www.mstcecommerce.com/eprochome/aycl</a>	06.05.2019 – 05.00 PM
8.	Last date of submission/ uploading details of EMD & other documents at <a href="http://www.mstcecommerce.com/eprochome/aycl">www.mstcecommerce.com/eprochome/aycl</a>	06.05.2019 – 05.00 PM
9.	Date & time of opening of Part-I (Techno-Commercial Bid)	07.05.2019 – 11.00 AM

Contd.....

( 2 )

**List of Annexure**

Important Instructions for E-procurement	Annexure-I
Item Requirement	Annexure-II
Online Techno commercial terms	Annexure-III
Price Sheet	Annexure-IV

**Annexure-I**

**Important Instructions for E-procurement**

This is an e-procurement event of ANDREW YULE & COMPANY LTD Ltd.

You are requested to read the Terms & Conditions (Annexure- II) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

**1. Process of E-tender:**

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE:** THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ONLINE

AT [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl)

- 1) Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

**In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).**

Contd.....

(3)

Contact person ( ANDREW YULE & COMPANY LTD):

- |  |   |
|--|---|
| 1. Mr. Bhaskar Bandopadhyay<br>Sr. Manager (Materials)<br>Ph. No: (033) 2449-1601 Mobile No: 9433360670<br>Email: <a href="mailto:bhaskar.bandopadhyay@andrewyule.com">bhaskar.bandopadhyay@andrewyule.com</a> | 2. Mr. Pradip Majumder<br>Manager (Procurement)<br>Mobile No: 9831001118<br>Email: <a href="mailto:pradip.majumder@andrewyule.com">pradip.majumder@andrewyule.com</a> |
| 3. Pallab Naskar<br>Asst. Manager (Purchase)<br>Mobile. No: 9434605933<br>Email: <a href="mailto:pallab.naskar@andrewyule.com">pallab.naskar@andrewyule.com</a>  |   |

Contact person (E-Commerce, MSTC Ltd):

- |   |   |
|---|---|
| 1. Mr. Arindam Bhattacharjee<br>Deputy Manager (E-commerce)<br>MobileNo: 09330102643<br>Email: <a href="mailto:arindam@mstcindia.co.in">arindam@mstcindia.co.in</a> | 2) Mr. Sabyasachi Mukherjee<br>Assistant Manager (E-commerce)<br>Mobile- 07278030407<br>Email: <a href="mailto:smukherjee@mstcindia.co.in">smukherjee@mstcindia.co.in</a> |
| 3. Ms Sumona Maity<br>Management Trainee (E-Commerce)<br>Mobile-09831155225<br>Email: <a href="mailto:sumaity@mstcindia.co.in">sumaity@mstcindia.co.in</a>          | Landline: (033) 22901004  |

**System Requirement:**

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page [www.mstcecommerce.com](http://www.mstcecommerce.com) once)

**2. Part-I: Uploading of Documents:**

**Bidding in e-Tender:**

- a. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- b. The bidder(s) who are authorized dealers of L&T for supply of Eutectic rod can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-procurement → PSU / Govt depts. → Login under AYCL → My Menu → Auction Floor Manager → live event → Selection of the live event.

Contd.....

(4)

- c. The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- d. **After** filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno- Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- e. **Vendors** are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- f. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance, please follow instructions of vendor guide.
- g. In all cases, bidder should use their own ID and Password along with Digital Signature at the **time** of submission of their bid.
- h. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- i. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- j. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- k. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- l. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- m. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful bidder shall be called hereafter **SUPPLIER**.
- n. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- o. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

Contd.....

(5)

- p. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- q. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure the validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl) of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page [www.mstcecommerce.com/eprochome/mstc](http://www.mstcecommerce.com/eprochome/mstc) of MSTC Ltd. to familiarize them with the system before bidding.

Contd.....

(6)

**Annexure-II**

**Item Requirement**

<b>SI No</b>	<b>Description of Job</b>	<b>Quantity</b>
1	Installation, testing & Commissioning of 3 nos 11 KV Indoor VCB Panels.	<b>1 Lot</b>

Contd.....

(7)

**Annexure-III**

TECHNO-COMMERCIAL TERMS

*(To be filled online in mstc portal)***General Terms & Conditions**

<b>SI No</b>	<b><u>TERMS &amp; CONDITIONS</u></b>	<b><u>VENDOR RESPONSE</u></b>
1	<b>SCOPE – (a)</b> removal of existing 2 nos OCB from site and keep the same at place provided by customer. <b>(b)</b> Erection of 3 nos new 11 KV Indoor VCB Panel. <b>(c)</b> Commissioning of 3 nos new VCB Panel. <b>(d)</b> Construction of extension of cable trench as required. <b>(e)</b> Necessary earthing of the panel related to the system. <b>(f)</b> Installation & commissioning of 110 Volt DC battery bank and battery charger. <b>(g)</b> All other minor work related to the job to the satisfaction of the customer. <b>(h)</b> Necessary permission / approval from CESC if required for erection and commissioning job. <b>(i)</b> Satisfactory job completion certificate has to be obtained from customer.	<b>AGREE</b>
2	<b>Price –</b> Lump sum & FIRM till the execution of the contract	<b>AGREE</b>
3	<b>EMD:</b> All bidders have to submit 1% of the quoted tender value in the form of <b>Bank Draft</b> from any Nationalized Bank drawn in favour of M/s Andrew Yule & Co. Ltd., payable at Kolkata. In case any bidder has outstanding bills for equivalent amount lying unpaid at Electrical Division they can apply for adjustment of the EMD amount from the said unpaid bills. In case any bidder is SSI / MSME registered, they can apply for waiver of EMD supported with documentary evidence. No interest is payable on this EMD amount	<b>REMARKS</b>
4	PAN no of the contractor.	<b>REMARKS</b>
5	TIN no of the Firm	<b>REMARKS</b>
6	<b>GST :</b> Please mention GST rate and GST registration no. Also mention the HSN code.	<b>REMARKS</b>
7	<b>CREDENTIAL:</b> List of the major jobs completed during the last five years to be submitted.	<b>REMARKS</b>
8	<b>DELIVERY SCHEDULE:</b> Total work to be executed within 30 days from the date of AYCL panels reaching site.	<b>AGREE</b>
9	<b>INSPECTION/TESTING:</b> Engineers from AYCL and client will do final inspection.	<b>AGREE</b>
10	<b>LIQUIDATED DAMAGE:</b> In case of delay in completion of the work, L/D will be charged @0.5% per week or fraction thereof subject to a maximum of 5% of the value of the work.	<b>AGREE</b>

Contd.....

(8)

<b>SI No</b>	<b>Description of Job</b>	<b>Quantity</b>
11	<b>WARRANTY:</b> Contractor should give 18 months warranty against workmanship / quality of work including materials used for installation and commissioning.	<b>AGREE</b>
12	<b>PAYMENT TERMS:</b> Back to back after receiving from Client. Document / Certification of Gun & Shell factory, Cossipore to be attached with every bill	<b>AGREE</b>
13	<b>RISK PURCHASE:</b> For delay in execution we shall have every right to do the same through some other agency/s which shall be deemed fit & the additional cost of the same (incidental / consequential) shall be your account which with respect to our intimation or observation whatsoever.	<b>AGREE</b>
14	<b>LABOUR LICENCE:</b> Contractor has to produce Labour Licence for execution of work. Documents related to ESI, Provident Fund etc. are also to be submitted before undertaking the work. You have to follow minimum wages act for engagement of worker. During execution of work, if any labour dispute arises, it will be your responsibility to sort out the issue. All labour should be covered under suitable group insurance and documents, on demand, should be produced by you.	<b>AGREE</b>
15	<b>PERFORMANCE B/G:</b> The successful bidder has to submit a bank guarantee equivalent to 5% value of the order value as Performance Bank Guarantee during execution of the Contract. This BG should be valid for the warranty period. Else an equivalent amount will be deducted from your bill and to be released only after completion of warranty period.	<b>AGREE</b>
16	<b>LEGAL CLAUSE:</b> All disputes relating to this order shall be subject to and referred to the Court or Competent Jurisdiction situated within the limits of the City of Kolkata.	<b>AGREE</b>
17	<b>SAFETY:</b> All necessary safety measures for the workmen as well as for existing structures is to be taken by erection contractor at their cost.	<b>AGREE</b>
18	<b>Validity of Offer:</b> The offer should remain valid for 90 days.	<b>AGREE</b>
19	<b>Validity of Price</b> - The Price should remain valid till the execution of the contract.	<b>AGREE</b>
20	<b>Security Deposit</b> - The EMD amount of the successful bidders will be retained as security deposit towards execution of the order, and the same would be released after completion of order.	<b>AGREE</b>

Contd.....



(9)

<b>SI No</b>	<b>Description of Job</b>	<b>Quantity</b>
21	<b>RESPONSIBILITY OF FIRM: -</b> (a) Firm should ensure that the foundation / leveling etc., wherever required, are completed before receipt of material at OFC. (b) The firm shall be completely responsible for unloading of panel at Gun & Shell Factory Cossipore on appropriate site and shifting it to the designated site, preparing the foundation (wherever required) for panel as per GA and foundation drawings in advance, fabrication, installation, erection along with required earthing and Commissioning of the panel (after replacing the existing panel) at the designated site. All the items, material handling equipment, manpower, safety equipment, testing equipments, etc. required for above works including foundation works shall be arranged / provided by the Firm. For this purpose firm may depute their representative (s) in advance (if required) after necessary permission / security clearance by purchaser.	<b>AGREE</b>
22	<b>TRIAL &amp; FINAL INSPECTION:-</b> Panel trial shall be carried out including load trial run of the panel for 03 consecutive days. In case of any break down occurring during the period, the counting of 03 days will start afresh.	<b>AGREE</b>
23	<b>Note:</b> <b>(1)</b> You have to take registration in W.B. as a Works Contractor. Local Taxes and Duties as applicable will be deducted from your bill. <b>(2)</b> Income Tax will be deducted as per statute.	<b>AGREE</b>
24	<b>Special Note:</b> Proper loading in the price shall be made by us for important terms e.g. "Payment terms" cost of deliver to the destination, other taxes and duties etc. having financial implication.	<b>AGREE</b>
25	<b>Remarks :</b> L1 determined by above formula is provisional. Actual L1 to be determined later considering taxes / duties, payment terms etc.	<b>AGREE</b>

Contd.....

(10)

**Annexure-IV**

**PRICE FORMAT**

Sl. NO	DESCRIPTION	Qty	Lump sum (Rs)	SGST (%)	CGST (%)	IGST (%)	TOTAL
1	Installation & Commissioning of 3 nos 11KV Indoor VCB Panels as per the scope of work mentioned in the NIT.	1 Lot	a	b	c	d	$T=a+(a*b/100)+(a*c/100)+(a*d/100)$