

Bid Document

Bid Details	
Bid End Date/Time	07-10-2022 14:00:00
Bid Opening Date/Time	07-10-2022 14:30:00
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
Department Name	Department Of Heavy Industry
Organisation Name	Andrew Yule Company Limited
Office Name	Chennai
Item Category	Short Term Cab & Taxi Hiring Services - Sedan; Local; 40Kms x 5Hrs , Short Term Cab & Taxi Hiring Services - Sedan; Local; 80Kms x 10Hrs , Short Term Cab & Taxi Hiring Services - Sedan; Local; 120Kms x 12Hrs , Short Term Cab & Taxi Hiring Services - Premium SUV; Local; 40Kms x 5Hrs , Short Term Cab & Taxi Hiring Services - Premium SUV; Local; 80Kms x 10Hrs , Short Term Cab & Taxi Hiring Services - Premium SUV; Local; 120Kms x 12Hrs
Contract Period	1 Month(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)	2 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Turnover	Yes
Startup Exemption for Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	547815
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
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EMD Percentage(%)	1.00
EMD Amount	5478

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

ANDREW YULE & COMPANY LTD

CHENNAI, Department of Heavy Industry, ANDREW YULE COMPANY LIMITED, Ministry of Heavy Industries and Public Enterprises
(Electrical Chennai Operations)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price

within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Fleet of owned vehicles with service provider, (Please limit the number to upto 100% of the vehicles demanded or 30 whichever is lesser):100

Drivers on Payroll (in Numbers), (Please limit the number to upto 100% of the vehicles demanded or 30 whichever is lesser):30

Minimum years (upto 5 years) of experience in related field:3

Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:2 Nos

Number (upto 100%) of vehicles demanded should have been provided in the past year to government agencies:2 Nos

Geographic Presence in States:TAMIL NADU

Annual Turnover and Profit Requirement:The Bidder should have a minimum average annual turnover of Rs: 2 Lakhs during the last 3 financial year's

Rate Per Km for Extra Usage in excess of chosen package as per the Vehicle Type selected. In case of bunch bid buyer must indicate extra KM rate for every Vehicle Type that is bunched:Monthly package cost divided by no. of kms in monthly package multiplied by factor 0.3

Rate Per Hour (Inclusive of GST) for Extra Usage in excess of chosen package:Monthly package cost divided by no. of hours in monthly package multiplied by factor 0.4

Scope of Work:[1663914136.pdf](#)

Short Term Cab & Taxi Hiring Services - Sedan; Local; 40Kms X 5Hrs (1)

Technical Specifications

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Hyundai Xcent , Toyota Etios
Type of Service	Local
Usage Variant	40Kms x 5Hrs
Year of Vehicle Model	2019
Km Travelled	Upto 1,00,000 Kms
Air Conditioning Requirement	A/C

Specification	Values
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Additional Details	
Type of Trip (One-way/Return)	RETURN

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Tamilselvan	600096,no 5/346 old mahabalipuram road perungudi	1	Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Sedan; Local; 80Kms X 10Hrs (1)

Technical Specifications

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Hyundai Xcent , Toyota Etios
Type of Service	Local
Usage Variant	80Kms x 10Hrs
Year of Vehicle Model	2019
Km Travelled	Upto 1,00,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Additional Details	
Type of Trip (One-way/Return)	RETURN

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Tamilselvan	600096,no 5/346 old mahabalipuram road perungudi	1	Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Sedan; Local; 120Kms X 12Hrs (1)**Technical Specifications**

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Hyundai Xcent , Toyota Etios
Type of Service	Local
Usage Variant	120Kms x 12Hrs
Year of Vehicle Model	2019
Km Travelled	Upto 1,00,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Additional Details	
Type of Trip (One-way/Return)	RETURN

Additional Specification Documents**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Tamilselvan	600096,no 5/346 old mahabalipuram road perungudi	1	Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Premium SUV; Local; 40Kms X 5Hrs (1)**Technical Specifications**

Specification	Values
Core	
Vehicle Type	Premium SUV
Type of car (Please select at least 3 options)	Toyota Innova
Type of Service	Local
Usage Variant	40Kms x 5Hrs
Year of Vehicle Model	2018
Km Travelled	Upto 1,00,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Additional Details	
Type of Trip (One-way/Return)	RETURN

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Tamilselvan	600096,no 5/346 old mahabalipuram road perungudi	1	Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Premium SUV; Local; 80Kms X 10Hrs (1)

Technical Specifications

Specification	Values
Core	
Vehicle Type	Premium SUV
Type of car (Please select at least 3 options)	Toyota Innova
Type of Service	Local
Usage Variant	80Kms x 10Hrs
Year of Vehicle Model	2018
Km Travelled	Upto 1,00,000 Kms
Air Conditioning Requirement	A/C

Specification	Values
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Additional Details	
Type of Trip (One-way/Return)	RETURN

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Tamilselvan	600096,no 5/346 old mahabalipuram road perungudi	1	Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Premium SUV; Local; 120Kms X 12Hrs (1)

Technical Specifications

Specification	Values
Core	
Vehicle Type	Premium SUV
Type of car (Please select at least 3 options)	Toyota Innova
Type of Service	Local
Usage Variant	120Kms x 12Hrs
Year of Vehicle Model	2018
Km Travelled	Upto 1,00,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Additional Details	
Type of Trip (One-way/Return)	RETURN

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Tamilselvan	600096,no 5/346 old mahabalipuram road perungudi	1	Duration in Days : 30

Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Scope of work & General terms

1. The contractor should be able to arrange vehicle with driver who can speak Tamil and English/ Hindi.
2. The necessary fuel and oil for running the car and the maintenance of the car are in the tenderers scope.
3. In case the vehicle breakdown during use, driver's negligent etc. contractor should provide an alternate car in good condition immediately.
4. Dead kilometer distance and time (for conveyance of the vehicle from the contractor's office to Andrew Yule, Perungudi and back) will be considered at actual distance or 6 kilometers whichever is lesser and time allowed is 30 minutes.
5. In case of reporting / releasing point is other than Andrew Yule, Perungudi, distance from contractor's office to the reporting/releasing point at actual kilometer and actual time in hours will be considered
6. Your bill should be sent along with the Trip Sheet. Your trip sheet should be signed by both the driver as well as by the user of the car at the time of closing the car with details such as starting Km & time and closing Km & time etc.

You will be provided with a list, indicating the persons who are authorized to engage the car for Company's use.
7. The name of the person who had booked the car should be mentioned in the trip sheet, without mentioning the user name in the trip sheet, the bill will not be processed for payment.

8. Your bill along with the trip sheet with full details should reach us before 15th of every month for payment process.
9. Any bill raised and delivered to us after 31 days from the last date of previous month will not be entertained.
10. Payment will be made in 45 days from the date of receipt of your bill along with trip sheet complete in all respect.
11. Advance information will be given to the contractor about the requirement of cars. The contractor shall provide the required number of vehicles as & when required as per the requisition.
12. If there is any delay in deploying the car as per the stipulated time and for breakdown due to poor upkeep of vehicles, appropriate penalty will be levied.
13. In case the contractor is not able to provide cars as per the contract, the company will have the right to get the requirements from other sources and any additional cost will be recovered from the pending bills.
- If the claim is more than the pending bills then the contractor has to settle the balance amount by RTGS.
14. Income Tax on gross amount billed will be deducted from the contractor's bills as per section 194(c) of I.T.Act.
15. The total no of trips as mentioned in the bid document is for a period of 90 days.

Bank Name and Address	STATE BANK OF INDIA 118 BURMA COLONY OLD MAHABALIPURAM ROAD PERUNGUDI, CHENNAI-600096
IFSC Code	SBIN0009318
Account No	30300381082
Account Name	ANDREW YULE & COMPANY LIMITED

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---